

Business Licence #: _____



PLANNING & ECONOMIC DEVELOPMENT

10125 – 100 Avenue
Morinville, AB T8R 1L6
T 780.939.4361
F 780.939.5633
www.morinville.ca

BUILDING PERMIT APPLICATION FORM

Application Date (M/D/Y)*: _____

Permit Number: _____

Permit Type*: Owner Contractor

Estimated Cost of Construction (Labour & Material)* \$ _____

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act & Regulations and shall commence within 90 days. Failure to do so, this permit will expire in 90 days without an extension request. Work is not to commence prior to the issuance of an approved permit.

Owner Name*: _____ **Phone*:** _____
Address*: _____ **Postal Code*:** _____
 (STREET) (MUNICIPALITY) (PROV)
Email*: _____ **Fax:** _____
 _____ **Cell:** _____
 _____ **Owner's Signature *** Check if Owner is same as Applicant

Applicant*: Owner Contractor Lawyer Other
Contractor Name*: _____ **Phone*:** _____
Address*: _____ **Postal Code*:** _____
 (STREET) (MUNICIPALITY) (PROV)
Email*: _____ **Cell:** _____ **Fax:** _____
 _____ **Contractor/Architect/Engineer Name*** _____ **Signature*** _____ Check if Contractor is same as Applicant

Project Location:
 Project Address/Location: _____ Land Use District: _____
 Legal Address: Lot _____ Block _____ Plan _____; or, Qtr _____ Sec _____ Twp _____ Range 25 West of 4th Mer.

New Home Buyer Registration Number: _____ **Status:** Approved Authorized/Exempt

I (am) (represent) the owner of the land and (will be) (represent) the owner of the building for which I am submitting this permit application. I have read and understand the statements printed on the reverse side of this form.

_____ **Date*** _____ **Name*** _____ **Signature*** _____

Project Information (3 sets of plans/specifications and payment must accompany this application):
 Building Type*: Commercial Residential Multi Family Industrial Institutional Mobile/Manufactured Home
 AB Number _____ CSA # _____ Make _____ Model _____ Serial Number _____
 Type of Work*: New Work Renovations Garage Basement Development Deck Other _____
 Wood Stove: Certification Label Number _____ # of Fireplaces* _____
 Measurements:
 Basement (if developing) * _____ Main Floor* _____ 2nd floor* _____ Garage* _____
 Deck* _____ Height of Building* _____ Number of Storeys _____ Development Permit Number _____
 Description of Work*: _____

<p>Permit Fee(023): \$ _____ As Built Fee(023): \$ _____ + SCC Levy**(53) \$ _____ Total Cost: \$ _____ Receipt #: _____ <small>(**-\$4.50 or 4% of the permit fee maximum \$560.00)</small></p>	<p style="text-align: center;">AUTHORIZATION</p> <p>Issuing Officer's Name: _____ Issuing Officer's Signature: _____ Designation #: _____ Issued Date: _____</p>
--	--

PLEASE CONTACT MORINVILLE (780-939-4361) FOR INSPECTIONS ALLOWING TWO WORKING DAYS NOTICE.

FOUNDATION/WEEPING TILE, FRAMING AND FINAL INSPECTIONS ARE REQUIRED PRIOR TO OCCUPANCY. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CALL FOR THE APPROPRIATE INSPECTIONS.

The personal information provided as part of this application is collected under Section 43 of the Safety Codes Act and Sections 295 and 303 of the Municipal Government Act and in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP). The FOIP Act regulates the collection and disclosure of personal information. The privacy of personal information requested in this form is protected by the FOIP Act and is collected for the sole use of the Town of Morinville.

***-REQUIRED FIELDS. APPLICATIONS WILL NOT BE ACCEPTED FOR PROCESSING WITHOUT REQUIRED INFORMATION**

Approval is conditional subject to compliance with the following:

- Applicant will not occupy or allow others to occupy premises prior to receiving notification of compliance to the Alberta Building Code, Building Permit requirements and Development Permit requirements.
- Upon completion of all work authorized by the Building Permit, and before occupancy, the Building Inspector shall be notified that all work is completed and ready for final inspection.
- Neither the issuance of a permit, nor inspections made by the Building Inspector shall in any way relieve the owner of a building from full responsibility for carrying out the construction or having the construction carried out in accordance with the requirements of the Safety Codes Act and regulations made pursuant to that Act, this Code, or the permit, including compliance with any special conditions required by the authority having jurisdiction.
- Construction is to be started within 90 days from the date of issuance of the Building permit. Furthermore, construction is not to be discontinued or suspended for a period of more than 120 days.
- The applicant agrees to comply with any written notice from the Building Inspector requiring the applicant to correct any conditions under which this Development has been approved or of the building regulations of Morinville.
- By written notice, a Building Inspector may suspend or revoke a permit issued in error, on the basis of incorrect information supplied or when in violation of the provisions of the Safety Codes Act, regulations made pursuant thereto, the Alberta Building Code, Ministerial Orders or Bylaws.
- Applicant agrees to not build on or over any utility right of ways without permission. Before any excavation or construction is started, check the location of utilities.
- Any portion of work concealed prior to being approved by a Building Inspector may be required to be uncovered.
- A sump pump system must be installed in accordance with the Town of Morinville Municipal Engineering Standards.
- All concrete work on public property must be inspected by Morinville Public Works staff after being formed prior to being poured.

VOLUNTARY WAIVER

I, the applicant, request that the Building Permit application be forwarded to the Building Inspector for approval prior to the Development Permit becoming effective (before appeal period is completed). I understand that by doing so I will be liable for any costs incurred for said processing.

Date: _____

Name: _____

Signature: _____