

## Council Expense Claim Form

Name: Stephen Dafoe

For the Month: Oct-19

Date: November 4, 2019

### Expenditure Details

<b>Function/Event:</b> EMRB Shared Investment meeting		Registration Expense:	\$ -
<b>Date(s) of Event:</b>	<u>04-Oct</u>	Lodging Expense:	\$ -
<b>Duration of Event:</b>	<u>5.25</u>	Total Meal Expense:	\$ -
<b>Location of Event:</b>	<u>Edmonton</u>	Mileage (\$) Expense:	\$ 59.09
<b>Mileage Traveled (km):</b>	<u>117</u>	Incidental Expense:	\$ -
<b>Other:</b>	<u> </u>		
<b>Per Diem:</b>	<u>200</u>		

GL: 01-720-11-272072 Expense: \$ **59.09**

<b>Function/Event:</b> EMRB		Registration Expense:	\$ -
<b>Date(s) of Event:</b>	<u>09-Oct</u>	Lodging Expense:	\$ -
<b>Duration of Event:</b>	<u>5</u>	Total Meal Expense:	\$ -
<b>Location of Event:</b>	<u>Edmonton</u>	Mileage (\$) Expense:	\$ 28.79
<b>Mileage Traveled (km):</b>	<u>57</u>	Incidental Expense:	\$ -
<b>Other:</b>	<u> </u>		
<b>Per Diem:</b>	<u>200</u>		

GL: 01-720-11-272072 Expense: \$ **28.79**

<b>Function/Event:</b> ICF meeting		Registration Expense:	\$ -
<b>Date(s) of Event:</b>	<u>19-Oct</u>	Lodging Expense:	\$ -
<b>Duration of Event:</b>	<u>1.75</u>	Total Meal Expense:	\$ -
<b>Location of Event:</b>	<u>Morinville</u>	Mileage (\$) Expense:	\$ -
<b>Mileage Traveled (km):</b>	<u> </u>	Incidental Expense:	\$ -
<b>Other:</b>	<u> </u>		
<b>Per Diem:</b>	<u>50</u>		

GL:   Expense: \$ **-**

<b>Function/Event:</b> Mighty Business Breakfast		Registration Expense:	\$ -
<b>Date(s) of Event:</b>	<u>Oct. 25</u>	Lodging Expense:	\$ -
<b>Duration of Event:</b>	<u>3.5</u>	Total Meal Expense:	\$ -
<b>Location of Event:</b>	<u>Gibbons</u>	Mileage (\$) Expense:	\$ 24.64
<b>Mileage Traveled (km):</b>	<u>48.8</u>	Incidental Expense:	\$ -
<b>Other:</b>	<u> </u>		
<b>Per Diem:</b>	<u> </u>		

GL: 01-720-11-272072 Expense: \$ **24.64**

<b>Meal Allowance maximum \$41.55 daily ):</b>			<b>Total Expenses: \$</b>	<b>112.51</b>
<i>Breakfast \$9.20</i>	<i>Lunch \$11.60</i>	<i>Dinner \$20.75</i>	<b>Total Per Diem:</b>	<b>450.00</b>
<b>Mileage:</b>	per Kilometre	\$0.505		
<b>Per Diem:</b>	0-2 Hours	\$50.00		
	2-4 Hours	\$100.00		
	4-8 Hours	\$200.00		
	8+ Hours	\$300.00		
	Conference Rate	\$200.00		

*Note: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.*

Claimant's Signature: 

Reviewed: 

Mayor Approval:   
 Payroll: \$ 450

Cheque #:    
 A/P: \$ 131.00

to MH Nov. 6

# Council Expense Claim Form

**NAME:** Stephen Dafoe

**FOR THE MONTH:** page 2 **DATE:** \_\_\_\_\_

## Expenditure Details

<b>Function/Event:</b> <u>Roseringe</u>		<b>Registration Expense:</b> \$ _____	-
<b>Date(s) of Event:</b> <u>10-Oct</u>		<b>Lodging Expense:</b> \$ _____	-
<b>Duration of Event:</b> <u>3</u>		<b>Total Meal Expense:</b> \$ _____	-
<b>Location of Event:</b> _____		<b>Mileage (\$) Expense:</b> \$ _____	18.69
<b>Mileage Traveled (km):</b> <u>37</u>		<b>Incidental Expense:</b> _____	
<b>Other:</b> _____			
<b>Per Diem:</b> _____			

**GL:** 01-720-11-272072 **Expense:** \$ 18.69

<b>Function/Event:</b> _____		<b>Registration Expense:</b> \$ _____	-
<b>Date(s) of Event:</b> _____		<b>Lodging Expense:</b> _____	-
<b>Duration of Event:</b> _____		<b>Total Meal Expense:</b> \$ _____	-
<b>Location of Event:</b> _____		<b>Mileage (\$) Expense:</b> \$ _____	-
<b>Mileage Traveled (km):</b> _____		<b>Incidental Expense:</b> \$ _____	
<b>Other:</b> _____			
<b>Per Diem:</b> _____			

**GL:** \_\_\_\_\_ **Expense:** \$ \_\_\_\_\_

<b>Function/Event:</b> _____		<b>Registration Expense:</b> _____	
<b>Date(s) of Event:</b> _____		<b>Lodging Expense:</b> _____	
<b>Duration of Event:</b> _____		<b>Total Meal Expense:</b> _____	
<b>Location of Event:</b> _____		<b>Mileage (\$) Expense:</b> \$ _____	-
<b>Mileage Traveled (km):</b> _____		<b>Incidental Expense:</b> _____	
<b>Other:</b> _____			
<b>Per Diem:</b> _____			

**GL:** \_\_\_\_\_ **Expense:** \$ \_\_\_\_\_

<b>Function/Event:</b> _____		<b>Registration Expense:</b> _____	
<b>Date(s) of Event:</b> _____		<b>Lodging Expense:</b> _____	
<b>Duration of Event:</b> _____		<b>Total Meal Expense:</b> \$ _____	-
<b>Location of Event:</b> _____		<b>Mileage (\$) Expense:</b> \$ _____	-
<b>Mileage Traveled (km):</b> _____		<b>Incidental Expense:</b> _____	
<b>Other:</b> _____			
<b>Per Diem:</b> _____			

**GL:** \_\_\_\_\_ **Expense:** \$ \_\_\_\_\_

<b>Meal Allowance (maximum \$41.55 daily):</b>	<b>Total Expenses:</b> \$ <u>18.69</u>
<i>Breakfast \$9.20      Lunch \$11.60      Dinner \$20.75</i>	<b>Total Per Diem:</b> <u>0.00</u>

<b>Mileage:</b>	per Kilometre	\$0.505
<b>Per Diem:</b>	0-2 Hours	\$50.000
	2-4 Hours	\$100.000
	4-8 Hours	\$200.000
	8+ Hours	\$300.000
	Conference Rate	\$200.000

*Note: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.*

**Claimant's Signature:** 

**Reviewed:** 

**Mayor Approval:** 

**Payroll:** \_\_\_\_\_

**Cheque #:** \_\_\_\_\_

**A/P:** \_\_\_\_\_

# Council Activity Report

Name: Stephen Dafoe

Month:

Date	Function / Event	Comments	Duration
01-Oct	Admin briefing		2.75
03-Oct	Protective Services Breakfast		1
04-Oct	EMRB	SISB meeting	5.5
05-Oct	OKTOBERFEST		1.5
08-Oct	library	re NLLS concerns	0.5
08-Oct	EMRB	pre meeting	0.5
08-Oct	Council		6
09-Oct	Budget retreat	plus post budget dinner	12
10-Oct	EMRB		5
10-Oct	meeting sturgeonn	re waste	0.25
10-Oct	Roseridge		3
15-Oct	business concerns		0.5
15-Oct	council		4
16-Oct	IAC	meeting and ICF pre meeting	3
18-Oct	ICF meeting		1.75
18-Oct	meeting re amalgamation	S Boursma, G Putnam, G Boddez, D Gibb, M Stevens	1
18-Oct	town booth		2.5
<b>Total:</b>			50.75

## Council Activity Report

Name: Stephen Dafoe

Month:

Date	Function / Event	Comments	Duration
22-Oct	Council		2.5
25-Oct	mighty business breakfast		3.5
26-Oct	meeting budget	met with residents re budget	2
29-Oct	budget	admin presentations	3
29-Oct	budget	open house	3
30-Oct	roseridge	meeting with manager	1
30-Oct	budget	coffee chats re budget	3.5
31-Oct	chili contest	judged annual contest	1
31-Oct	budget	met with business owner	0.75
		re waste	0
			0
			0
			0
			0
			20.25



# Council Expense Claim Form

Name: Lawrence Giffin

For the Month: Oct 1 to Nov 30

Date: 26-Nov-19

## Expenditure Details

<b>Function/Event:</b> <u>Edmonton Regional Waste Advisory Committee</u>		<b>Registration Expense:</b> \$ <u>-</u>
<b>Date(s) of Event:</b> <u>17-Oct</u>		<b>Lodging Expense:</b> \$ <u>-</u>
<b>Duration of Event:</b> <u>5</u>		<b>Total Meal Expense:</b> \$ <u>-</u>
<b>Location of Event:</b> <u>LeDuc</u>		<b>Mileage (\$) Expense:</b> \$ <u>78.78</u>
<b>Mileage Traveled (km):</b> <u>156</u>		<b>Incidental Expense:</b> <u>          </u>
<b>Other:</b> <u>                          </u>		
<b>Per Diem:</b> <u>200</u>		

GL: 01-720-11-272073 Expense: \$ 78.78

<b>Function/Event:</b> <u>Traffic Advisory Committee Meeting</u>		<b>Registration Expense:</b> \$ <u>-</u>
<b>Date(s) of Event:</b> <u>22-Oct</u>		<b>Lodging Expense:</b> \$ <u>-</u>
<b>Duration of Event:</b> <u>2</u>		<b>Total Meal Expense:</b> \$ <u>-</u>
<b>Location of Event:</b> <u>Council Chambers</u>		<b>Mileage (\$) Expense:</b> \$ <u>-</u>
<b>Mileage Traveled (km):</b> <u>          </u>		<b>Incidental Expense:</b> <u>          </u>
<b>Other:</b> <u>                          </u>		
<b>Per Diem:</b> <u>50</u>		

GL:    Expense: \$ -

<b>Function/Event:</b> <u>Traffic Advisory Committee Meeting</u>		<b>Registration Expense:</b> \$ <u>-</u>
<b>Date(s) of Event:</b> <u>26-Nov</u>		<b>Lodging Expense:</b> \$ <u>-</u>
<b>Duration of Event:</b> <u>2</u>		<b>Total Meal Expense:</b> \$ <u>-</u>
<b>Location of Event:</b> <u>Council Chambers</u>		<b>Mileage (\$) Expense:</b> \$ <u>-</u>
<b>Mileage Traveled (km):</b> <u>          </u>		<b>Incidental Expense:</b> <u>          </u>
<b>Other:</b> <u>                          </u>		
<b>Per Diem:</b> <u>50</u>		

GL:    Expense: \$ -

<b>Function/Event:</b> <u>  </u>		<b>Registration Expense:</b> \$ <u>-</u>
<b>Date(s) of Event:</b> <u>                          </u>		<b>Lodging Expense:</b> \$ <u>-</u>
<b>Duration of Event:</b> <u>                          </u>		<b>Total Meal Expense:</b> \$ <u>-</u>
<b>Location of Event:</b> <u>                          </u>		<b>Mileage (\$) Expense:</b> \$ <u>-</u>
<b>Mileage Traveled (km):</b> <u>          </u>		<b>Incidental Expense:</b> <u>          </u>
<b>Other:</b> <u>                          </u>		
<b>Per Diem:</b> <u>                          </u>		

GL:    Expense: \$ -

<b>Meal Allowance maximum \$41.55 daily):</b>	<b>Total Expenses:</b> \$ <u>78.78</u>
<i>Breakfast \$9.20      Lunch \$11.60      Dinner \$20.75</i>	<b>Total Per Diem:</b> <u>300.00</u>

<b>Mileage:</b>	per Kilometre	\$0.505
<b>Per Diem:</b>	0-2 Hours	\$50.00
	2-4 Hours	\$100.00
	4-8 Hours	\$200.00
	8+ Hours	\$300.00
	Conference Rate	\$200.00

Note: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.

Claimant's Signature: 

Reviewed: 

Mayor Approval: 

Cheque #:                           

Payroll: \$ 300

A/P: \$ 78.78

to CFS Nov 28



# Council Activity Report

Name: Sarah Hall

Month:

Date	Function / Event	Comments	Duration
01-Oct	Admin Breifing	Administration breifing session	3
02-Oct	MPC	Reviewed agenda and attended meeting	2
04-Oct	Womens Conference Committee	Attended Morinville Womens Day Conference committee meeting	2
05-Oct	Octoberfest	Attended Octoberfest celebrations @ the MCCC	4
07-Oct	Council Prep	Agenda review and notes	3
08-Oct	Council Meeting	Attended council meeting	4
09-Oct	Budget Retreat	Attended all day budget retreat	12
14-Oct	Council prep	Agenda review and notes	3
15-Oct	Committee of the Whole	Attended Committee of the Whole	5
16-Oct	IAC	Attended Intermunicipal Committee meeting with Sturgeon County	2
16-Oct	CSAB	Attended Community Servises Advisory Board meeting	1
17-Oct	RTSC	Attended all day regional Transit Services Commission workshop (does not include 1.5 hour agenda package pre-reading)	9
17-Oct	Chamber Awards Gala	Attended the Morinville and Area Chamber Awards Gala	4
19-Oct	Made in Morinville Trade Show	Represented the Town of Morinville at the trade show booth	4
21-Oct	Council Prep	Agenda review and notes	3.5
22-Oct	Council Meeting	Attended regular meeting of Council	4
23-Oct	ARPA Conference	Attended annual Alberta Recreation and Parks conference in Lake Louise Oct 23-27	120

\*This timesheet does not reflect the time spent on scheduling, email, phone, social media and in-person correspondence or duties.

**Total:**

**185.5**



# Council Expense Claim Form

Name: Scott Richardson

For the Month: September

Date: November 25th

## Expenditure Details

Function/Event: <u>AUMA Edmonton</u>		Registration Expense: \$	-
Date(s) of Event: <u>Sept 25th - Sept 27th</u>		Lodging Expense: \$	-
Duration of Event: <u>4 hr, 10hr, 10hr, 5hr</u>		Total Meal Expense: \$	-
Location of Event: <u>Shaw Con Edmonton</u>		Mileage (\$) Expense: \$	-
Mileage Traveled (km): <u>0</u>		Incidental Expense:	
Other: _____			
Per Diem: <u>700</u>			

GL: \_\_\_\_\_ Expense: \$ -

Function/Event: _____		Registration Expense: \$	-
Date(s) of Event: _____		Lodging Expense:	
Duration of Event: _____		Total Meal Expense: \$	-
Location of Event: _____		Mileage (\$) Expense: \$	-
Mileage Traveled (km): _____		Incidental Expense: \$	
Other: _____			
Per Diem: _____			

GL: \_\_\_\_\_ Expense: \$ -

Function/Event: _____		Registration Expense: _____	
Date(s) of Event: _____		Lodging Expense: _____	
Duration of Event: _____		Total Meal Expense: _____	
Location of Event: _____		Mileage (\$) Expense: \$	-
Mileage Traveled (km): _____		Incidental Expense: _____	
Other: _____			
Per Diem: _____			

GL: \_\_\_\_\_ Expense: \$ -

Function/Event: _____		Registration Expense: _____	
Date(s) of Event: _____		Lodging Expense: _____	
Duration of Event: _____		Total Meal Expense: \$	-
Location of Event: _____		Mileage (\$) Expense: \$	-
Mileage Traveled (km): _____		Incidental Expense: _____	
Other: _____			
Per Diem: _____			

GL: \_\_\_\_\_ Expense: \$ -

<b>Meal Allowance maximum \$41.55 daily):</b>	<b>Total Expenses: \$</b>	<b>-</b>
<i>Breakfast \$9.20      Lunch \$11.60      Dinner \$20.75</i>	<b>Total Per Diem:</b>	<b>700.00</b>

Mileage: per Kilometre	\$0.505
Per Diem: 0-2 Hours	\$50.00
2-4 Hours	\$100.00
4-8 Hours	\$200.00
8+ Hours	\$300.00
Conference Rate	\$200.00

*Note: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.*

Claimant's Signature: 

Reviewed: 

Mayor Approval: 

Cheque #: \_\_\_\_\_

Payroll: \$ 700

A/P: \_\_\_\_\_

*to MH Nov 28*