

Town of Morinville 2017 Operating Budget

**First Reading – October 25, 2016
Second Reading – November 8, 2016
Third Reading – November 22, 2016**

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GENERAL INFORMATION

Under the *Municipal Government Act*, Morinville is required to prepare an annual operating budget for each calendar year. The 2017 Budget supports the Town's Vision and Mission:

VISION

A community's Vision provides a long-term picture of where or what the community wishes to be or become. The Vision also indicates what makes Morinville unique.

"Morinville, embracing our past; building pride in our future."

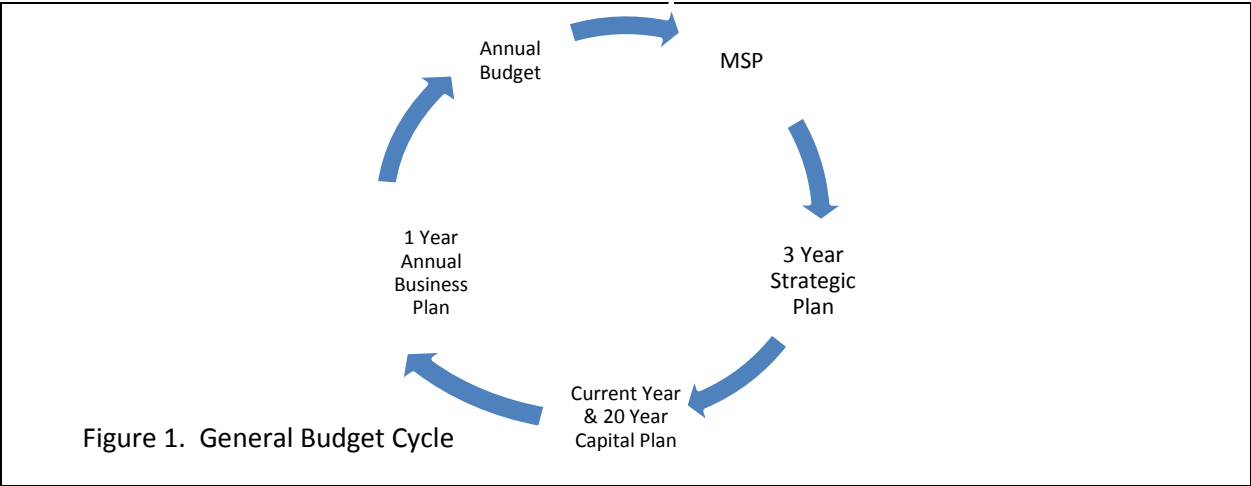
MISSION

Mission answers a question about what business the community is in. It lets readers know what Morinville does or provides and who benefits.

"Working together to build a complete community for today and the future through our commitment to the well-being of Morinville."

MUNICIPAL SUSTAINABILITY PLAN (MSP)

Morinville has adopted a Municipal Sustainability Plan (MSP) which is an overarching document that reflects the goals of Morinville through 2035. The MSP, in addition to a 3-year Strategic Plan and other planning documents, guides the preparation of the annual business plan (Figure 1). Prior to approving 2017 tax rates, these documents, together with updated financial information for 2015, and year-to-date information for 2016 are provided to Council.



BUDGET REVIEW AND APPROVAL BY COUNCIL

For 2017, the following Budget Process was proposed by Council:

September 22-23, 2016: Council and Administration attended a budget retreat where the draft 2017 – 2019 Strategic Plan, the 20 year Long Range Capital Plan and the departmental Operating Budgets were reviewed.

October 11, 2016: Council approved the 2017 Planning process and Budget Timelines.

October 25, 2016:

1st Reading of the 2017 Operational & Capital Budget.

October 25, 2016 through November 4, 2016: Public invited to provide input and feedback through Citizen Budget by visiting www.morinville.ca and by email at budget2017@morinville.ca

November 2, 2016: Budget Open House / Presentations. The 2017 – 2019 Strategic Plan, the 20 year Long Range Capital Plan as well as the 2017 Operating Budget had been presented.

November 8, 2016 Council Meeting:

Received 2nd Reading of the 2017 Operational and Capital Budget.

Citizen Budget Feedback provided to Council.

1st Reading of the 2017 Utility Bylaws. (Deferred to November 22, 2016)

November 22, 2016 Council Meeting:

Potential 3rd Reading of the 2017 Operational and Capital Budget.

Potential 2nd and 3rd Reading of the 2017 Utility Bylaws. (Deferred to December 13, 2016)

2nd READING OPERATING BUDGET AMENDMENTS

The following is a summary of the Operating budget amendments which were passed by Council during the 2nd Reading of the budget along with the amended plan:

1st Reading - Consolidated Operating Budget

Tax Supported (Required)/Contributed Funds	\$(694,023)
Utility Supported (Required)/Contributed Funds	1,558,222
Total 1st Reading - Consolidated Operating Budget	<u>\$ 864,199</u>

2nd Reading Operating Budget Amendments

Tax Supported Amendments:		
Reduce	Festival Society Funding to \$18,500	\$ (35,000)
Reduce	Community Grants to \$10,000	(10,000)
Increase	FCSS Partnering Grants (Food Bank)	7,500
Total 2nd Reading - Operating Budget Amendments		<u>\$ (37,500)</u>

3rd Reading - Consolidated Operating Budget

1st Reading - Tax Supported (Required)/Contributed Funds	\$ (694,023)
2nd Reading - Tax Supported Net Reduction Amendments	<u>37,500</u>
Amended Tax Supported (Required)/Contributed Funds	\$ (656,523)
Utility Supported (Required)/Contributed Funds	1,558,222
Total 3rd Reading - Consolidated Operating Budget	<u><u>\$ 901,699</u></u>

BUDGET INFORMATION

The Budget information presented in this report is consolidated and organized into the categories of Tax Supported and Utility Supported. The information presented is intended to focus on departmental consolidation and functional areas in order to illustrate the services and programs offered by each area.

SIGNIFICANT BUDGET ASSUMPTIONS FOR 2017:

- 2016 Forecast is comprised of January – August 2016 Actuals and September – December 2016 Budget
- Cost of Living Adjustment applied to all CUPE & Salaried positions 2% (per CUPE Agreement)
- No new full time staffing increases planned
- 2% inflationary increase applied to contract as estimate where not otherwise known
- No projected change in fee policies
- No projected change in water & sanitary rates, (3,354 Accounts Sept/2016)*
- 1% projected property tax increase, 1% growth assumption (4,129 Accounts Sept/2016)
- Community Grants included in budget as amended (Library, Museum, Festival Society)
- No operating costs have been incorporated into 2018-2019 new rec centre
- Budget incorporates organizational changes implemented in 2016

*PROJECTED UTILITY COSTS ASSUMPTIONS FOR 2017:

Total Cost per Household	2017		2016		Change		
	Annual	Monthly	Annual	Monthly	Annual	Monthly	% Change
Water	672.51	56.04	672.51	56.04	-	-	-
Sanitary	465.27	38.77	465.27	38.77	-	-	-
Total	1,137.78	94.81	1,137.78	94.81	-	-	-
Garbage	250.80	20.90	226.80	18.90	24.00	2.00	10.58
	1,388.58	115.71	1,364.58	113.71	24.00	2.00	1.76

SUPPORTING THE COMMUNITY

		1st Reading Budget Request*	2nd Reading Amendment	3rd Reading Request
Community Grants / Support	Department			
	Library Grant	\$ 433,753	\$ -	\$ 433,753
	Morinville Historical Grant - Museum	102,000	-	102,000
	Morinville Festival Society	53,500	(35,000)	18,500
1	FCSS - Partnership Funding	16,000	7,500	23,500
2	Grant Requests - Sport/Rec	5,000	(2,500)	2,500
2	Grant Requests - Programming	15,000	(7,500)	7,500
	Victim Services	5,000	-	5,000
	Total Community Grants	\$ 630,253	(37,500)	\$ 592,753

Community Events	Department Budget	2017 Request*
Family Day Event / Snowman Festival	Cultural Events Programming	5,000
Easter Egg Hunt	Programming	4,000
Trade Show	Programming	500
Volunteer Appreciation	FCSS	7,000
Town Wide Garage Sale	Cultural Events Programming	700
French Heritage / Raising of the Flag	Cultural Events Programming	6,000
Operation Clean Sweep - Spring	Programming	2,500
Canada Day - Morinville Historical Grant	Cultural Events Programming	12,500
Communities in Bloom	Programming / Public Works	2,300
Incredible Edibles/August Fair	Cultural Events Programming /PW	2,000
Operation Clean Sweep - Fall	Cultural Events Programming	500
Active Living Fair	Programming	400
Alberta Culture Days	Cultural Events Programming	400
Oktoberfest	Cultural Events Programming	10,000
Christmas Festival	Cultural Events Programming	16,500
Total Community Events		\$ 70,300

SUPPORTING THE COMMUNITY CONTINUED

	Other Community Initiatives	Department Budget	2017 Request*
	Community Services Advisory Committee	FCSS	4,000
	Cultural Programming/Workshops	Cultural Events Programming	600
3	Cultural Events - Other Community Events	Cultural Events Programming	5,000
4	Sporting Events	Community Sport/Rec	8,000
	Cemetary Funding		20,000
	Total Other Community Initiatives		\$ 37,600
 Total Community Support			 \$ 738,153

*The 2017 Budget Request reflects the amounts submitted to Council for consideration and are estimates on prior year to date actuals.

- 1** Includes: Morinville Food Bank, Rotary Mentorship Program, Community Initiatives, School Educational Seminars, St. Albert Bereavement, through application and partnerships
- 2** 3 annual application intakes throughout year + other Sport/Rec grants as required
- 3** Includes: Dances, Halloween Party, Block Parties, etc.
- 4** Amazing Race, Family Day Tournament, Rock the Rails, 3 on 3, etc.

**Town of Morinville
2017 Consolidated Budget**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	7,664,212	8,168,768	8,815,946	8,734,702	8,978,253	9,157,687	9,340,727
Water, Wastewater & Solid Waste Fees	4,682,265	4,985,507	5,091,745	4,938,024	5,253,969	5,386,482	5,524,387
Franchise Fees	1,292,790	1,396,973	1,443,711	1,451,662	1,561,283	1,592,508	1,624,356
Sales to Other governments	782,087	871,694	808,950	849,506	757,457	766,793	776,315
Government Transfers	2,221,361	3,855,807	650,038	695,023	754,861	812,158	906,319
Penalties & Fines	560,914	585,008	650,797	592,000	682,577	686,777	686,777
Offsite Levies	319,678	377,067	35,500	-	-	-	-
Development Fees & Permits	358,753	298,251	246,294	339,600	253,500	285,900	301,500
Rentals	208,260	228,406	211,558	229,100	218,800	219,000	219,200
Investment Income	183,961	169,867	180,587	145,000	170,000	170,000	170,000
Sales & User Charges	144,461	162,923	160,804	141,400	140,400	140,640	140,885
Other Revenues	2,161,973	1,405,312	395,119	384,524	389,291	387,674	377,376
Total Revenues	20,580,714	22,505,582	18,691,049	18,500,541	19,160,392	19,605,619	20,067,843
	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Expenditures							
Salaries Wages and Benefits	6,319,455	6,877,678	7,527,480	7,693,424	7,990,363	8,165,571	8,312,420
Contracted & General Services	3,549,046	3,593,711	3,403,070	4,053,797	4,294,524	4,246,294	4,351,637
Materials Goods & Utilities	4,676,949	4,561,886	4,568,097	5,158,696	5,184,464	5,258,926	5,484,457
Purchases From Other Governments	13,773	-	3,816	8,700	-	8,700	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	72,448	34,709	27,360	33,738	28,779	23,222	17,332
Bank Charges & Short Term Interest	131,536	154,452	100,687	99,950	110,159	97,854	93,575
Other Expenses	374,711	470,194	505,360	513,897	650,403	652,086	653,803
Total Expenditures	15,137,918	15,692,629	16,135,870	17,562,202	18,258,693	18,452,653	18,913,224
(Required) Contributed Funds	5,442,796	6,812,953	2,555,179	938,339	901,699	1,152,966	1,154,619

Changes:

- Revenues budgeted to increase approximately 3% over the 2016 budget and 2% over the 2016 forecast. The increase is primarily associated with increased tax, utility revenue and higher franchise fee with an offset in lower anticipated development & fee permit revenue, based on current year to date actuals.
- Operating expenses budgeted to increase approximately 4% over the 2016 budget and 12% over the 2016 forecast. The increase is primarily associated with increases salary/wage/benefit expenditures, contract services and other expenses.
- Overall, the consolidated operating budget reflects a surplus of \$901,699.

ACCOUNT GROUPING DETAIL:

Revenues:

- **Net taxation:** Municipal Taxes, Supplementary Taxes, Requisitions paid
- **Water, Wastewater & Solid Waste:** Water, Wastewater & solid Waste
- **Gov't Transfers:** Federal & Provincial Conditional grants
- **Penalties & Fines:** Penalties taxes
- **Offsite Levis:** Roads, Sanitary & Water
- **Development Fees & Permits**
- **Rentals:** Rental & Lease Revenue
- **Investment Income:** Returns on Investments
- **Other Revenues:** Developer contributions, cost recoveries
- **Franchise Fees:** Gas & Power Franchise revenue

Expenses:

- **Salaries, Wages & Benefits:** Salaries, Wages, Benefits, Training
- **Contracted & General:** Mileage & Subsistence, Memberships, Contracted Services, IT, Legal & Audit, Policing Contract
- **Materials, goods & Supplies:** Office Supplies, Postage, Telecommunications, Insurance, Land Title / Board Expenses, Advertising, Subscriptions/Publications, Heat, Power, Advertising / Promotion, OH&S Committee Expenses, Uniforms, Gas & Diesel, Other Community Events
- **Other:** Misc. write offs, Traffic Safety committee, Financial Service Charges, Grants to Organizations (Museum, Festival Society, Library)

EXCESS FUNDS PRIOR TO DEBENTURE DEBT COMMITMENTS & AMORTIZATION

As a result of the budgeted revenues and expenditures, the excess position for the tax related operations are used to provide payment for outstanding debentures, and provide resources for capital reserves. Capital projects are funded through capital reserves, Provincial/Federal government funding and debenture funding.

	2016 Forecast	2017 Budget	2018 Budget	2019 Budget
Excess of funds	722,962	(656,523)	(454,272)	(478,550)
Other Revenue	-			
	722,962	(656,523)	(454,272)	(478,550)
Directed to Capital Reserves	35,500	-	-	-
From Capital Reserves	-			
Debenture Payment	573,487	267,900	278,104	288,765
	608,987	267,900	278,104	288,765
Final Excess (Deficiency)	113,975	(924,423)	(732,376)	(767,315)
Impact on Operational Reserves				
Operating Reserves	2,928,867	3,042,842	2,118,419	1,386,043
Change	113,975	(924,423)	(732,376)	(767,315)
Operating Reserves	3,042,842	2,118,419	1,386,043	618,728

AMORTIZATION

Morinville has adopted the accounting practice, as outlined by the Public Sector Accounting Board, for amortization of capital assets. While this is a budget item, amortization is non-cash expenditure. Through the development of the Long Range Capital Plan,

Administration has determined the value of capital assets and the life of these assets. The value of these assets are amortized over the life of the assets and an expenditure recorded each year to reflect the amortization. Amortization expense does affect the annual surplus (shortfall) and it is not charged to the operating accumulated surplus (deficit), but rather is a charge to equity in fixed assets. The estimated amortization for 2017 is \$5,504,820, with a slight increase throughout 2018 & 2019 (2016 - \$5,266,467).

HIGHLIGHT OF SIGNIFICANT CONSOLIDATED 2017 CHANGES:

EXPENSES

- Carbon Tax Impact \$1.01/GJ effective Jan 1/17, approx. impact \$17K
- Community Cemetery Funding Request \$20K
- Bi-Annual Compensation Review \$35K
- External Health & Safety COR Audit costs \$9K (expected to result in high return in premiums)
- Reduction in vacant non-residential tax improvement costs \$15K
- Enforcement Services Operational Project - Complete Traffic Counts at Cardiff Road \$30K
- Planning & Economic Development Operational project – Mobility Plan / MDP update \$67.5K
- Increase in Information Technology costs associated with Microsoft Office update (every 3 years) \$45K
- Reduction in Economic Development promotional costs \$35K
- Building demolition costs approx. \$23K (Perras Place / Midstream)
- Election Expenses \$36K (includes electronic tabulator & orientation costs)
- Increase in casual support – Economic Development
- Increase in community grants (Library – approx.. \$50K, Museum – approx.. \$5K)

REVENUES

- Reduction in of Chamber of Commerce rental revenue \$6K (as a result of relocation to Town Hall, will result in reduced utility costs)
- Reduction in Permit / Development fee revenue \$100K based on year to date 2016 actuals
- Increase in Other Revenue associated with CN Line Closure 207, 2018 \$16.7K

TAX SUPPORTED OPERATING BUDGET

The Tax Supported Operating Budget is a consolidation of all town departments that are not directly associated with Utilities (Water, Sanitary & Solid Waste).

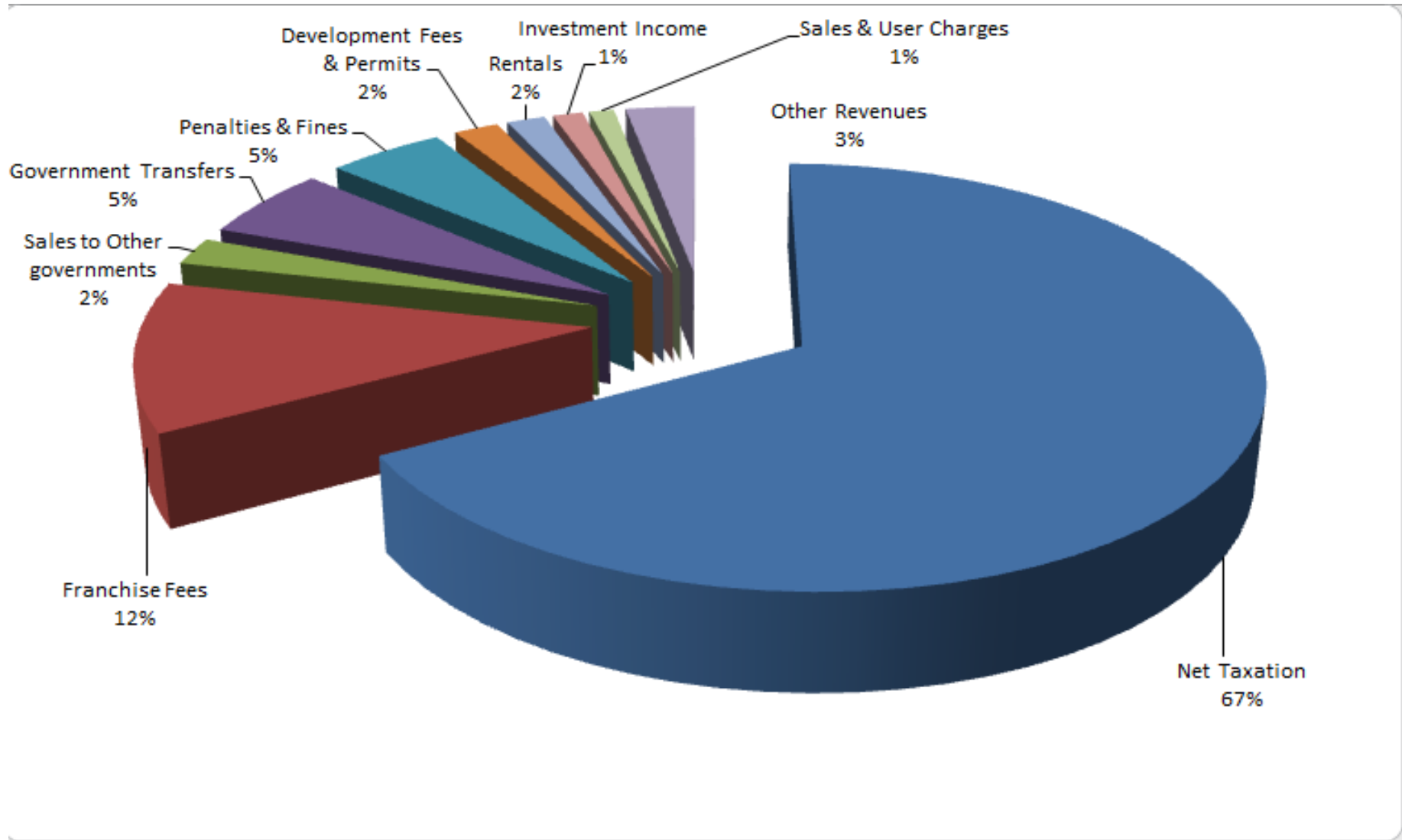
Morinville's main source of revenue for operational purposes, are the taxes paid on residential and non-residential property within the Town. Operating Expenditures are represented by object consistent with our audited financial statements.

The table below summarizes the tax supported operations for 2017 together with historical and estimated amounts from 2014 through 2019. A graphical representation of both sources of revenue and expenditures has been provided below for 2017. Revenue for 2015 includes capital related revenues (Offsite Levies and Developer Contributed Assets). Budget 2017 does not include estimates for these items.

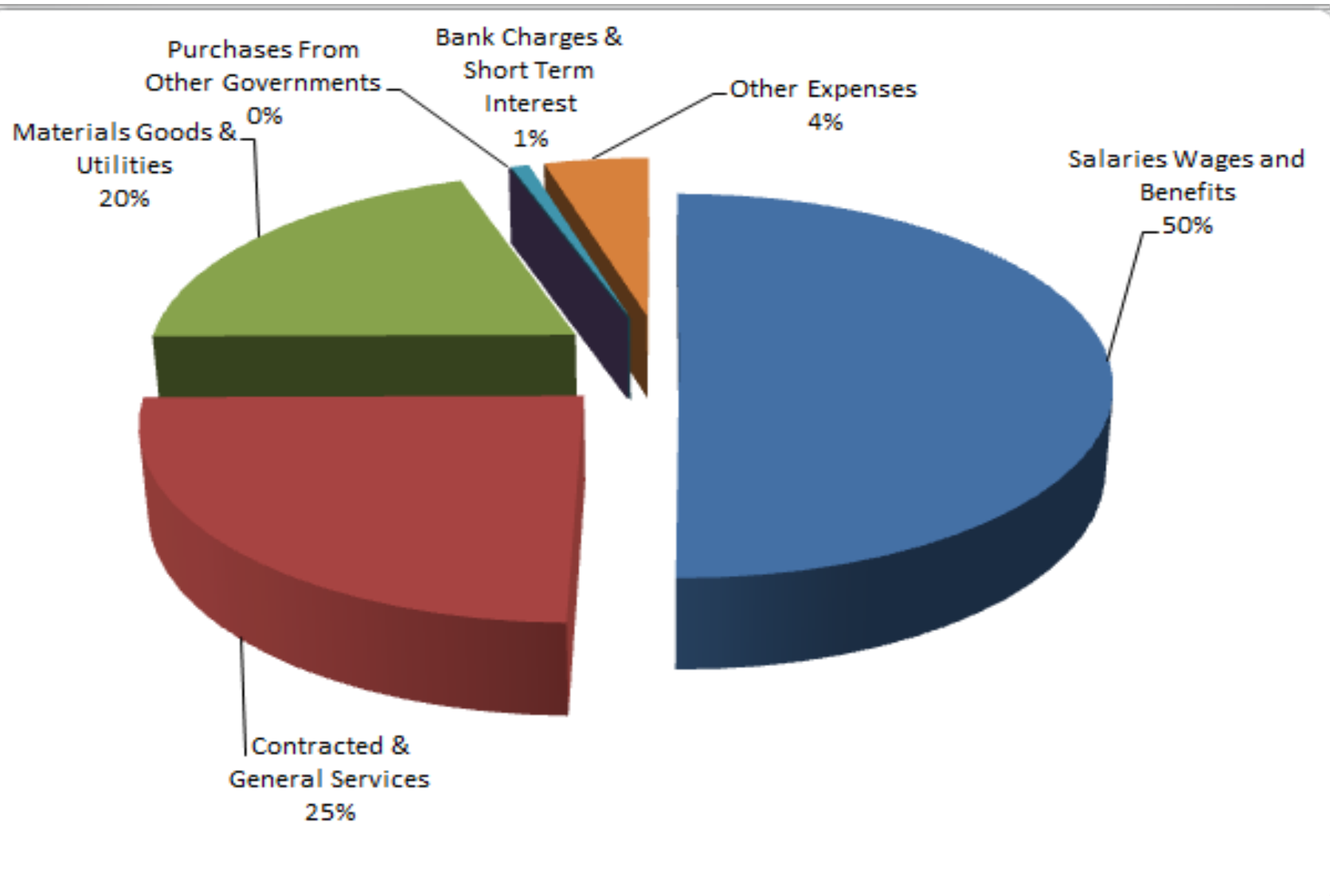
**Town of Morinville
2017 Tax Supported**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	7,664,212	8,168,768	8,815,946	8,734,702	8,978,253	9,157,687	9,340,727
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	1,292,790	1,396,973	1,443,711	1,451,662	1,561,283	1,592,508	1,624,356
Sales to Other governments	352,703	379,869	366,784	431,294	290,686	290,686	290,686
Government Transfers	2,221,361	3,855,807	650,038	695,023	754,861	812,158	906,319
Penalties & Fines	537,590	559,911	625,914	568,000	658,577	662,777	662,777
Offsite Levies	319,678	377,067	35,500	-	-	-	-
Development Fees & Permits	358,753	298,251	246,294	339,600	253,500	285,900	301,500
Rentals	208,260	228,406	211,558	229,100	218,800	219,000	219,200
Investment Income	183,961	169,867	180,587	145,000	170,000	170,000	170,000
Sales & User Charges	144,461	162,923	160,804	141,400	140,400	140,640	140,885
Other Revenues	2,151,697	1,401,317	390,619	382,444	389,291	387,674	377,376
Total Revenues	15,435,466	16,999,158	13,127,755	13,118,225	13,415,651	13,719,030	14,033,826
Expenditures							
Salaries Wages and Benefits	5,581,061	6,130,848	6,692,665	6,774,438	7,048,385	7,204,753	7,332,386
Contracted & General Services	2,851,160	2,849,750	2,637,559	3,269,317	3,467,697	3,403,026	3,491,600
Materials Goods & Utilities	2,419,563	2,396,322	2,242,435	2,948,589	2,781,751	2,761,111	2,901,080
Purchases From Other Governments	13,773	-	3,816	8,700	-	8,700	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	72,448	34,709	27,360	35,072	28,779	23,222	17,332
Bank Charges & Short Term Interest	131,536	154,452	100,687	99,950	110,159	97,854	93,575
Other Expenses	359,108	434,675	490,437	497,397	635,403	637,086	638,803
Total Expenditures	11,428,649	12,000,755	12,194,959	13,633,463	14,072,174	14,135,752	14,474,775
(Required) Contributed Funds	4,006,817	4,998,403	932,796	(515,238)	(656,523)	(416,722)	(440,949)

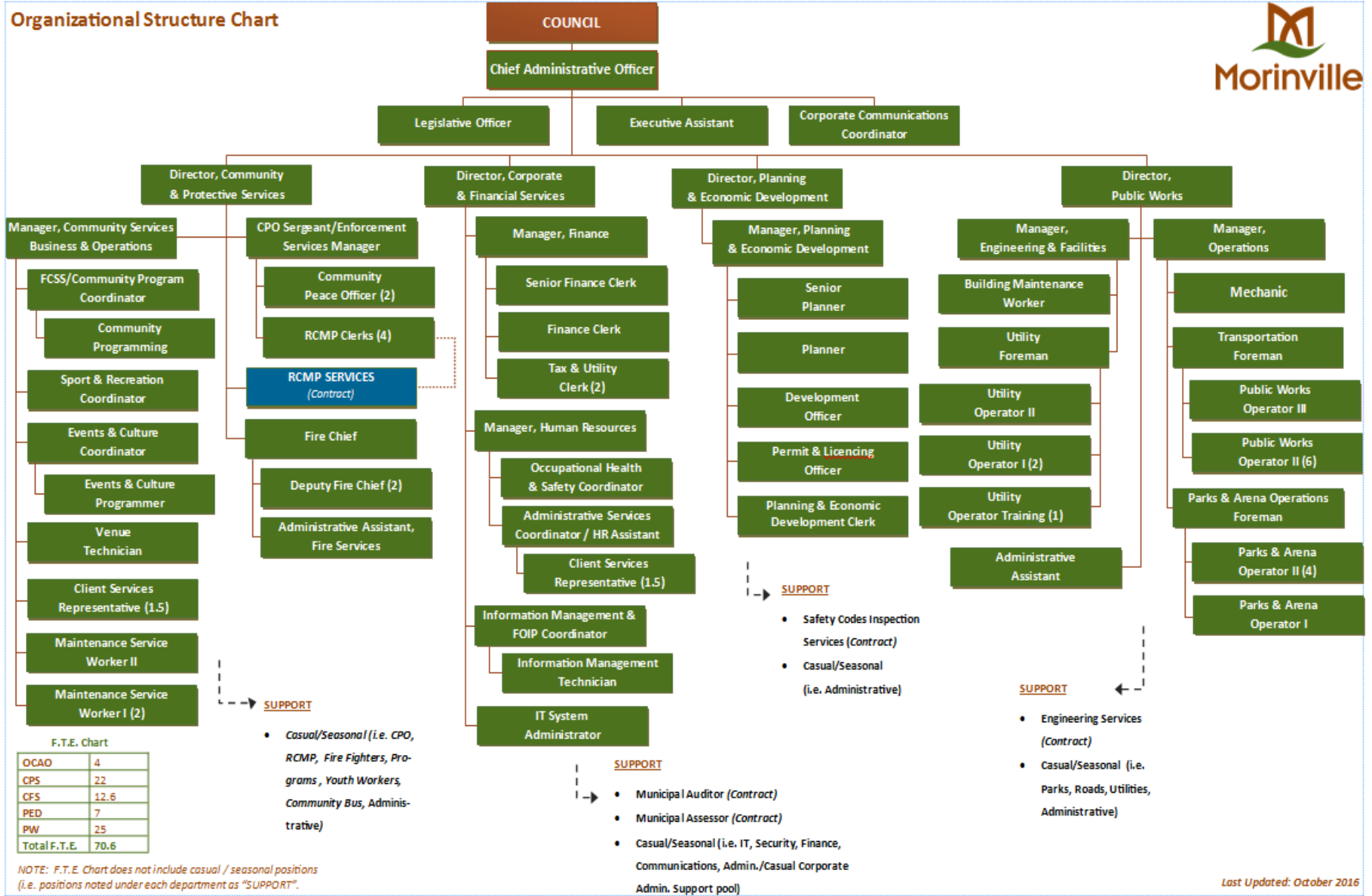
ALLOCATION OF TAX SUPPORTED REVENUES



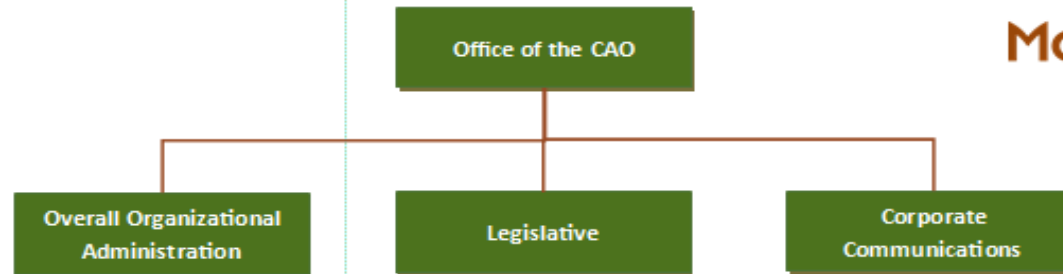
ALLOCATION OF TAX SUPPORTED EXPENSES



Organizational Structure Chart



Functional Structure — Office of the CAO



- Strategic and Corporate Direction and Leadership
- Intergovernmental Relations
- Strategic Advice and Support to Council
- Service Area / Delivery Management
- Direct and Align Organizational Operations
- Organizational Business Planning & Budget Alignment
- Organizational Performance Measurement
- Corporate Vision, Mission & Goals
- Citizen Engagement

- Maintain Council Bylaws, Policies & Procedures
- Administrative Policy Facilitation
- Council Meeting Facilitation
- Municipal Elections and Plebiscites
- Municipal Census
- Council / Council Committee Support
- Subdivision and Development Appeal Board
- Assessment Review Board
- Agreement Renewal Support
- Commissioner for Oaths

- Corporate Communications
- Media Relations
- Corporate Branding Standards
- Advertising, Marketing and Promotion
- Community & Corporate Publications
- Community Crisis Communication
- Social Media
- Corporate Website
- Resident Surveys

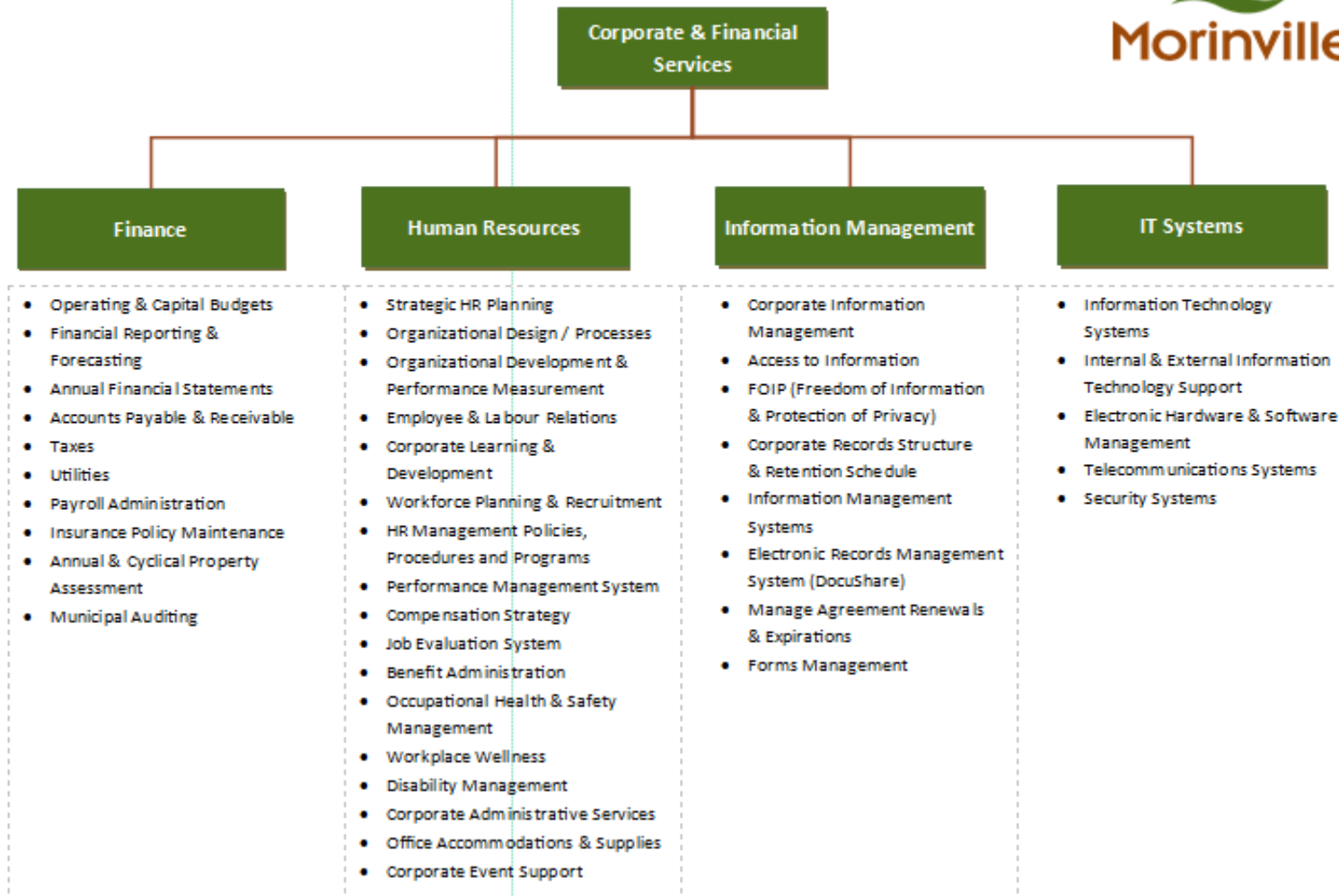
**Summary
Office of the CAO**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Total Revenues	-	950		-	-	-	-
Expenditures							
Salaries Wages and Benefits	340,759	485,227	654,777	602,039	462,722	469,529	476,429
Contracted & General Services	124,146	87,821	101,446	136,680	125,000	125,000	125,000
Materials Goods & Utilities	(8,419)	73,448	64,497	80,415	108,500	84,500	84,500
Purchases From Other Governments	13,773	-	3,816	8,700	-	8,700	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	470,260	646,496	824,535	827,834	696,222	687,729	685,929
(Required) Contributed Funds	(470,260)	(645,546)	(824,535)	(827,834)	(696,222)	(687,729)	(685,929)

Budget Initiatives/ Changes

- Reduction in 2017 Salary/Wages/Benefits due to organizational restructuring with 3 full time staff and casual customer service representatives to Corporate & Financial Services.
- Increase in Materials, Goods & Utilities in 2017 as a result of adding Election expenses, totaling \$36K (includes tabulator, election and orientation costs).

Functional Structure — Corporate & Financial Services



**SUMMARY
CORPORATE & FINANCIAL SERVICES**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	7,664,212	8,168,768	8,815,946	8,734,702	8,978,253	9,157,687	9,340,727
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	1,292,790	1,396,973	1,443,711	1,451,662	1,561,283	1,592,508	1,624,356
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	1,638,824	3,235,834	-	74,000	74,000	74,000	74,000
Penalties & Fines	180,016	182,951	157,596	160,000	185,000	185,000	185,000
Offsite Levies	319,678	377,067	35,500	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	12,000	12,000	12,000	12,000	6,000	6,000	6,000
Investment Income	183,961	169,867	180,587	145,000	170,000	170,000	170,000
Sales & User Charges	13,828	14,210	12,305	14,400	14,400	14,400	14,400
Other Revenues	1,720,935	877,158	4,261	600	75,100	76,220	60,662
Total Revenues	13,026,244	14,434,828	10,661,906	10,592,364	11,064,036	11,275,815	11,475,145
Expenditures							
Salaries Wages and Benefits	779,804	941,996	831,056	917,696	1,242,839	1,256,915	1,277,081
Contracted & General Services	447,981	500,260	367,352	535,461	575,495	465,200	496,360
Materials Goods & Utilities	309,683	307,687	330,986	310,400	360,424	352,823	359,799
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	122,520	137,588	77,293	82,250	78,066	73,272	68,501
Other Expenses	8,359	1,171	3,879	5,000	4,000	4,000	4,000
Total Expenditures	1,668,348	1,888,702	1,610,565	1,850,807	2,260,824	2,152,210	2,205,741
(Required) Contributed Funds	11,357,896	12,546,126	9,051,341	8,741,557	8,803,212	9,123,605	9,269,404

Budget Initiatives/ Changes

- Increase in total revenues of approx.. 4%, primarily as a result of increased Property tax revenue budgeted at 1% growth rate & 1% municipal levy increase, 7% increase in franchise fees, higher water invoicing revenue and CN lease revenue.
- Operating expenses have increased approx.. 18%, mainly in Salaries/Wages/Benefits due to organizational re-structuring which includes 3 full time staff re-allocated from Office of CAO and 1 full time staff from Corporate Operations, in addition to increased staff training costs and corporate wide training initiatives. Other increases are associated with higher information technology costs, E-Services promotional costs and the bi-annual compensation review.
- Overall increase in contributed funds of approx.. 1%

Functional Structure — Community & Protective Services



**SUMMARY
COMMUNITY SERVICES**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation							
Water, Wastewater & Solid Waste Fees							
Franchise Fees							
Sales to Other governments							
Government Transfers	162,010	190,307	194,402	190,807	201,488	205,518	209,628
Penalties & Fines							
Offsite Levies							
Development Fees & Permits							
Rentals	340	2,987	5,456	5,000			
Investment Income							
Sales & User Charges		810	(150)	3,000	12,000	12,240	12,485
Other Revenues	260,952	347,485	341,311	332,944	268,391	265,554	270,818
	-	-	-	-	-	-	-
Total Revenues	423,302	541,589	541,019	531,751	481,879	483,312	492,931
	-	-	-	-	-	-	-
Expenditures							
Salaries Wages and Benefits	1,012,218	1,133,655	1,108,691	1,159,962	1,005,564	1,021,889	1,039,510
Contracted & General Services	186,439	140,684	135,823	186,660	205,350	225,527	229,323
Materials Goods & Utilities	266,918	345,119	299,423	398,984	308,219	308,553	314,504
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	30,767	9,933	3,243	3,243	-	-	-
Bank Charges & Short Term Interest	5,469	13,912	21,893	17,200	32,093	24,582	25,073
Other Expenses	343,479	431,636	481,058	481,397	620,403	622,086	623,802
	-	-	-	-	-	-	-
Total Expenditures	1,845,290	2,074,939	2,050,131	2,247,446	2,171,629	2,202,637	2,232,212
	-	-	-	-	-	-	-
(Required) Contributed Funds	(1,421,988)	(1,533,350)	(1,509,112)	(1,715,695)	(1,689,750)	(1,719,325)	(1,739,281)

Budget Initiatives / Changes

- The majority in changes within the Community Services budget has come from the 3 community group requests in the amount of \$95,000:
 - 1) Morinville Historical Society made a modest increase request from \$97,000 to 102,000. This \$5,000 dollar increase equated to about a 5% increase.
 - 2) Morinville Festival Society funding has remained at the same level as 2016 (\$18,500).
 - 3) The remainder of the increase goes toward the Library's request from \$373,780.00 to \$433,753.00. This \$59,973 is just over a 13% increase
- The department operating budgets have been realigned to match the organizational review recommendation, this has shown a reduction in wages but there were no reductions or increases in positions.
- The remainder of changes have been in adjustments to summer and casual position as a result of 2% cola changes, as well any changes to material costs have been factored in.

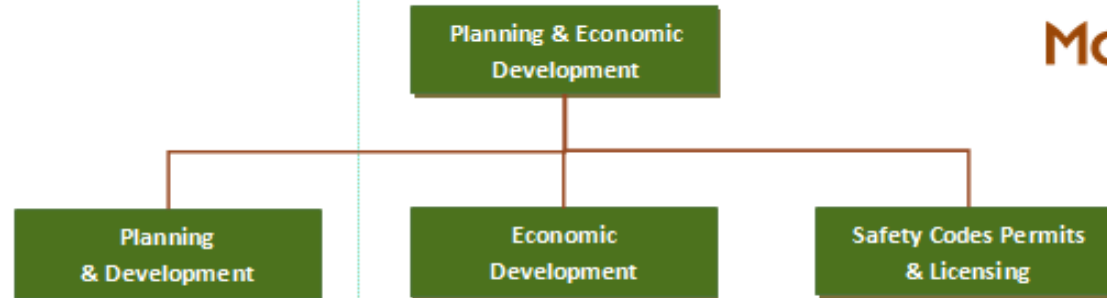
**SUMMARY
PROTECTIVE SERVICES**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	352,703	379,869	366,784	431,294	290,686	290,686	290,686
Government Transfers	368,552	375,216	375,216	375,216	375,216	375,216	375,216
Penalties & Fines	357,573	376,960	468,318	408,000	473,577	477,777	477,777
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	21,450	21,825	21,900	21,900	22,800	22,800	22,800
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	29,140	42,605	42,490	30,000	24,000	24,000	24,000
Other Revenues	36,840	46,200	42,548	44,000	45,800	45,900	45,900
Total Revenues	1,166,259	1,242,675	1,317,256	1,310,410	1,232,079	1,236,379	1,236,379
Expenditures							
Salaries Wages and Benefits	1,136,009	1,186,725	1,256,852	1,333,946	1,306,703	1,340,646	1,361,323
Contracted & General Services	1,261,845	1,261,816	1,589,909	1,583,716	1,676,852	1,824,052	1,892,002
Materials Goods & Utilities	300,868	241,827	214,372	277,090	278,489	275,325	277,245
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	7,270	1,868	5,500	11,000	11,000	11,000	11,000
Total Expenditures	2,705,991	2,692,236	3,066,633	3,205,752	3,273,044	3,451,023	3,541,570
(Required) Contributed Funds	(1,539,733)	(1,449,561)	(1,749,376)	(1,895,342)	(2,040,965)	(2,214,644)	(2,305,191)

Budget Initiatives / Changes

- Reduction of sales to other government agencies are a result of two changes. The first is the change of the Occupational Health and Safety function. This has shifted from Protective Services to Financial services so all associated revenues and expenses have been moved to Finance. The second significant change has been the reduction of Fire service calls to the County of Sturgeon. The construction of the new Sturgeon fire hall combined with the new fire service area being assigned significantly reduced the services are that Morinville used to provide service to. As a result the corresponding revenues and expenses associated with providing the service have also been decreased.
- There has also been slight decreases to both Enforcement services and Police service fine revenues. These reductions have some influence on the overall increase for this budget for this function.
- One new Admin support position has been included in the Protective Services area as identified in the organizational review. This support has been added to help support both the RCMP contract cots based on looking at the past year manning. Input from the staff sergeant to the CAO and director of protective services has suggested this extra support will help keep the officer on the road rather than in the office doing administrative work that is better done by the clerk support

Functional Structure — Planning & Economic Development



- Regional Planning
- Intermunicipal Planning
- Long Range Planning
- Current Planning
- Subdivision
- Development

- Business Attraction & Retention
- Economic Development Strategic Action Plan
- Inter-municipal economic development Initiatives
- Local, Regional and Provincial Economic Development Boards and Groups
- External Tourism promotion and marketing
- Visitor Information Centre agreement

- Adherence to Quality Management Plan & Safety Codes Regulations
- Safety Codes Permit Administration
- Business Licensing

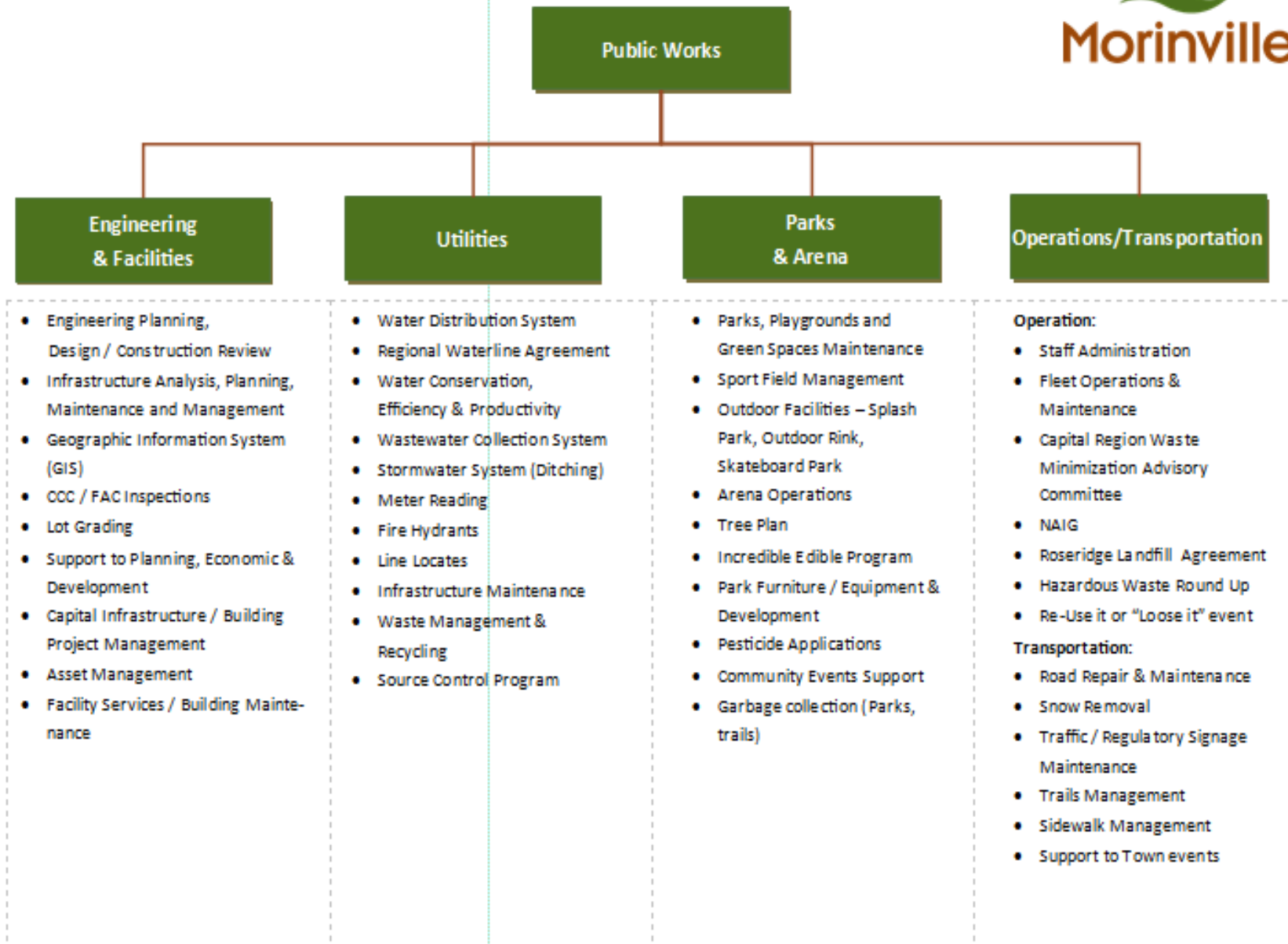
**SUMMARY
PLANNING & ECONOMIC DEVELOPMENT**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	358,753	298,251	246,294	339,600	253,500	285,900	301,500
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	82,975	86,234	82,080	78,000	72,000	72,000	72,000
Other Revenues	127,470	93,648	-	-	-	-	-
Total Revenues	569,197	478,132	328,374	417,600	325,500	357,900	373,500
Expenditures							
Salaries Wages and Benefits	487,157	516,161	527,739	573,476	638,781	648,222	657,806
Contracted & General Services	437,336	448,923	394,813	466,500	530,500	545,575	561,102
Materials Goods & Utilities	141,101	104,463	76,182	138,000	87,000	102,000	102,000
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	1,065,594	1,069,547	998,734	1,177,976	1,256,281	1,295,797	1,320,908
(Required) Contributed Funds	(496,396)	(591,416)	(670,360)	(760,376)	(930,781)	(937,897)	(947,408)

Budget Initiatives / Changes:

- Reduction in development fees & permits projected for 2017 through 2019 based on year to date historical actual revenue.
- Minimal change in operating expenditures budgeted for 2017, as a result in increase casual support to the department and a reduction in contract services and promotional spending.
- The 2017 budget includes a Mobility Plan and MDP update, minimal change from budget 2016 as a result of actual 2016 is significantly lower than anticipated.

Functional Structure — Public Works

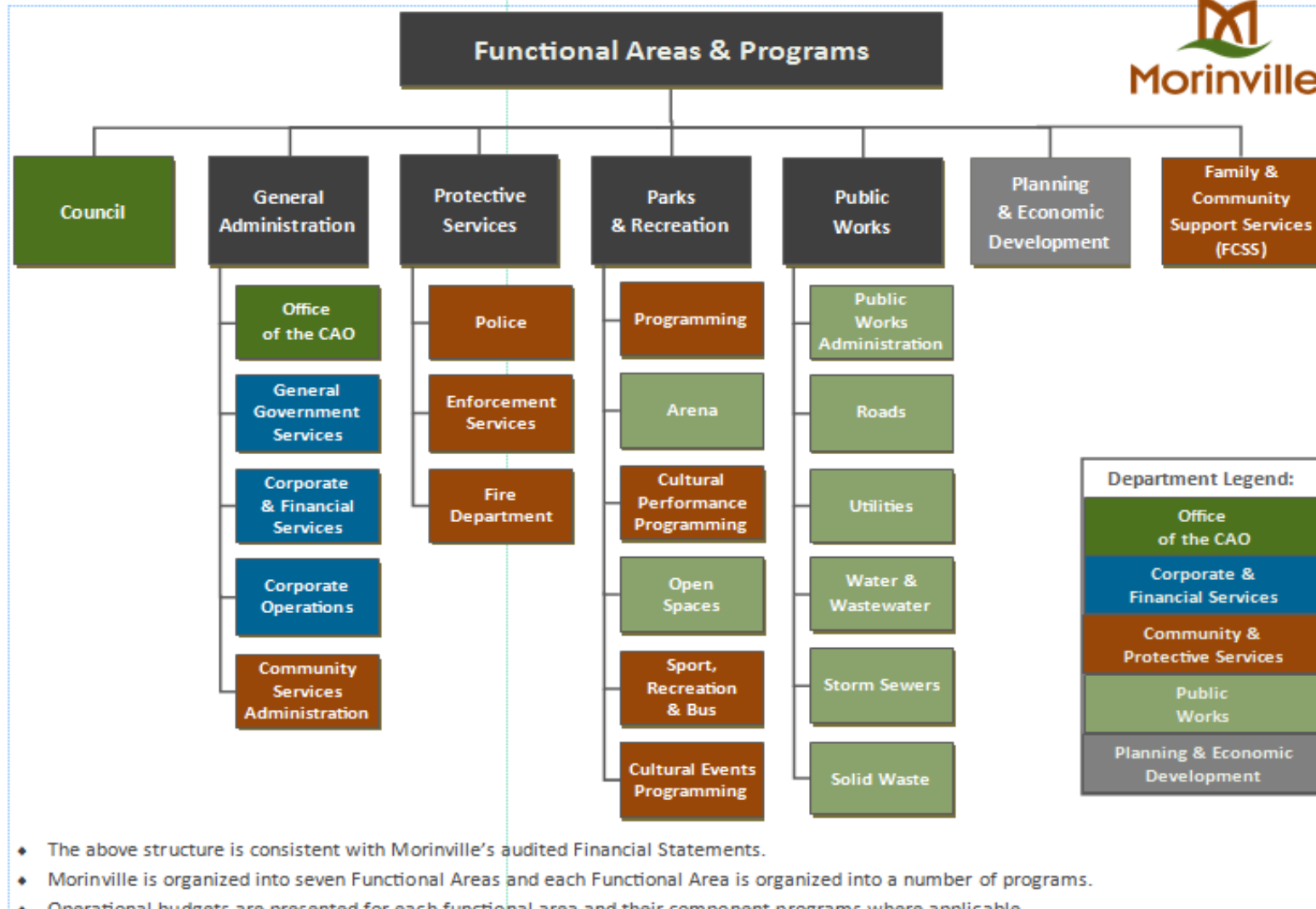


**SUMMARY
PUBLIC WORKS- (TAX SUPPORTED)**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	-	10,839	-	2,400	-	-	-
Total Revenues	-	10,839	-	2,400	-	-	-
Expenditures							
Salaries Wages and Benefits	1,022,437	1,062,680	1,258,314	1,298,219	1,391,747	1,423,182	1,457,746
Contracted & General Services	233,907	220,223	179,439	290,300	289,500	298,830	306,575
Materials Goods & Utilities	975,715	887,163	959,190	1,260,600	1,176,240	1,180,452	1,296,104
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	14,395	-	9,715	9,715	8,381	5,749	2,958
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	2,246,453	2,170,065	2,406,658	2,858,834	2,865,869	2,908,213	3,063,384
(Required) Contributed Funds	(2,246,453)	(2,159,227)	(2,406,658)	(2,856,434)	(2,865,869)	(2,908,213)	(3,063,384)

Budget Initiatives /Changes:

- 1 x new seasonal staff to assist both PW mechanic and building maintenance staff
- 1 x new seasonal staff to assist with sewer flushing program and other utilities requirements
- Recollect software for waste diversion
- Several reductions due to one-time projects such as the FD roof repairs. Arena compressors, process changes
- Several increases due to one-time projects such as Perras Place demolition and Midstream demolition
- Several adjustments in GLs due to variance / year to year costs
- Overall increase of ~ 0.4%



COUNCIL

	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget	2018 Budget	2019 Budget
Expenditures							
Salaries Wages and Benefits	240,556	240,073	307,483	264,198	327,077	356,941	361,292
Contracted & General Services	-	-	-	-	-	-	-
Materials Goods & Utilities	46,763	32,756	38,800	29,834	38,800	38,800	38,800
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	287,319	272,829	346,283	294,032	365,877	395,741	400,092
(Required) Contributed Funds	(287,319)	(272,829)	(346,283)	(294,032)	(365,877)	(395,741)	(400,092)

Council acts as the Board of Directors for Morinville and consists of an elected Mayor and six elected Councilors. Council provides governance and ensures that residents are provided services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of Morinville. Council is also responsible for the development and maintenance of a safe and viable community. Council sets policies, and passes bylaws and resolutions to ensure this work is done.

Changes:

- Overall increase of approx.. 5% in total expenditures compared to the prior years budget
- Council compensation includes 2% COLA for 2017 and new Council Compensation policy effective Nov 1, 2017.
- Additional training costs budgeted for 2017.

GENERAL ADMINISTRATION - SUMMARY

General Administration consists of the Department of the CAO, General Government Services, Corporate & Financial Services, Community Services Administration and Corporate Operations.

GENERAL ADMINISTRATION

OFFICE OF THE CAO

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Total Revenues	-	950		-	-	-	-
Expenditures							
Salaries Wages and Benefits	340,759	485,227	654,777	602,039	462,722	469,529	476,429
Contracted & General Services	124,146	87,821	101,446	136,680	125,000	125,000	125,000
Materials Goods & Utilities	(8,419)	73,448	64,497	80,415	108,500	84,500	84,500
Purchases From Other Governments	13,773	-	3,816	8,700	-	8,700	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	470,260	646,496	824,535	827,834	696,222	687,729	685,929
(Required) Contributed Funds	(470,260)	(645,546)	(824,535)	(827,834)	(696,222)	(687,729)	(685,929)

The Office of the CAO is responsible for the direct support to Council and a variety of other key areas such as: Strategic planning, Legislative Services including bylaws, policies, meeting management, legal review and risk management. In addition to, Corporate communications, Disaster services management, Census, Elections and facilitation of community and stakeholder engagement.

Changes:

- Re-allocation of staff to Corporate & Financial Services as a result of Organization structure changes made in 2016. Materials, Goods & Utilities have increased as a result of the anticipated 2017 election expenses.

GENERAL ADMINISTRATION

GENERAL GOVERNMENT SERVICES

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	7,664,212	8,168,768	8,815,946	8,734,702	8,978,253	9,157,687	9,340,727
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	1,292,790	1,396,973	1,443,711	1,451,662	1,561,283	1,592,508	1,624,356
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	1,638,824	3,235,834	-	74,000	74,000	74,000	74,000
Penalties & Fines	180,016	182,951	157,596	160,000	185,000	185,000	185,000
Offsite Levies	319,678	377,067	35,500	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	183,961	169,867	180,587	145,000	170,000	170,000	170,000
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	1,720,566	871,465	2,000	-	-	-	-
Total Revenues	13,000,048	14,402,925	10,635,339	10,565,364	10,968,537	11,179,195	11,394,083
Expenditures							
Salaries Wages and Benefits	-	-	-	-	-	-	-
Contracted & General Services	43,864	161,202	(12,616)	31,000	26,000	26,000	26,000
Materials Goods & Utilities	(42,710)	(1,571)	(74,635)	-	-	-	-
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	66,966	69,735	58,250	58,250	54,066	49,272	44,501
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	68,120	229,366	(29,002)	89,250	80,066	75,272	70,501
(Required) Contributed Funds	12,931,928	14,173,559	10,664,341	10,476,114	10,888,471	11,103,923	11,323,582

General Government Services includes Debenture Interest, Intergovernmental Services and write-offs of uncollected accounts.

Changes:

- Overall the budget reflects an increase of approx.. 3% in contributed funds compared to 2016
- Revenues are projected to increase by 3% as a result of increased property tax revenue based on a 1% growth increase and 1% municipal tax increase, in addition to higher anticipated franchise fees and investment income based on current forecast
- Expenses are expected to reduce in 2017 due to internal efficiencies, eg. lowered bad debt expenses due to policy changes

GENERAL ADMINISTRATION

CORPORATE & FINANCIAL SERVICES

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	12,000	12,000	12,000	12,000	6,000	6,000	6,000
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	13,828	14,210	12,305	14,400	14,400	14,400	14,400
Other Revenues	369	5,693	2,261	600	19,100	19,100	2,400
Total Revenues	26,197	31,903	26,566	27,000	39,500	39,500	22,800
Expenditures							
Salaries Wages and Benefits	639,045	675,519	729,486	782,900	799,260	810,019	821,957
Contracted & General Services	489,720	500,429	436,608	519,361	518,495	443,000	474,060
Materials Goods & Utilities	309,683	307,687	330,986	310,400	327,424	330,823	337,799
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	55,554	67,853	19,043	24,000	24,000	24,000	24,000
Other Expenses	8,359	1,171	3,879	5,000	4,000	4,000	4,000
Total Expenditures	1,502,362	1,552,659	1,520,001	1,641,661	1,673,179	1,611,842	1,661,816
(Required) Contributed Funds	(1,476,165)	(1,520,756)	(1,493,435)	(1,614,661)	(1,633,679)	(1,572,342)	(1,639,016)

Financial Services provides the financial reporting and planning for Morinville, taxation and assessment, utility billing, E Services, information technology services, information management/FOIP Administration, Human Resources, Occupational Health & Safety and Administrative services.

Changes:

- Overall, the Corporate & Financial Services department is projected to see an approx.. 1% increase in required funds
- Total revenues are increasing due to CN lease revenue as a result of the recent closure in grain rail line in 2017 and 2018 as which is slightly offset by lower rental revenue associated with the Chamber of Commerce rental revenue (associated with the relocation of their office into Town Hall, offsetting this will also be a reduction in utility costs at Parish Place)
- Total expenses are expected to increase slightly over the 2016 Budget, primarily as a result of salaries/wages/benefits and training costs (2%/Step/training), E-Services promotion initiative as well as a reduction in other expenses (write offs)

GENERAL ADMINISTRATION

CORPORATE OPERATIONS

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	48,781	49,370	75,392	52,858	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	22,800	22,800	22,800
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-
Total Revenues	48,781	49,370	75,392	52,858	22,800	22,800	22,800
Expenditures							
Salaries Wages and Benefits	356,466	330,499	265,831	270,794	171,663	177,552	178,252
Contracted & General Services	54,665	58,629	55,138	77,260	72,810	72,810	72,810
Materials Goods & Utilities	72,175	2,227	4,487	6,000	15,500	3,500	3,500
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	7,109	1,868	5,500	11,000	11,000	11,000	11,000
Total Expenditures	490,415	393,223	330,957	365,054	270,973	264,862	265,562
(Required) Contributed Funds	(441,633)	(343,853)	(255,564)	(312,196)	(248,173)	(242,062)	(242,762)

This program area provides administrative support and direction to the areas of Enforcement and Protective services, support to emergency and disaster services management and Director Level support to Community Services.

Changes:

- The Occupational Health & Safety services were moved from this budget into the Finance area. This resulted in the revenues, staffing costs and related expenses also being transferred which is the biggest reason you see a reduction in the area
- \$12,000 has been allocated to support the new Regional Emergency Management partnership with Sturgeon, Legal, Redwater, Gibbons and Bon Accord.
- The Revenues for the Ambulance facility lease have been moved into this budget sheet as a way to help streamline the overall budget

GENERAL ADMINISTRATION

COMMUNITY SERVICES ADMINISTRATION

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits		-	-				
Rentals		-	-				
Investment Income		-	-				
Sales & User Charges							
Other Revenues	20,120	12,021	-	-	109,098	111,280	113,506
Total Revenues	20,120	12,021	-	-	109,098	111,280	113,506
Expenditures							
Salaries Wages and Benefits	207,243	223,925	233,816	344,342	471,533	479,836	488,278
Contracted & General Services	1,848	3,678	7,578	19,460	17,100	17,442	17,791
Materials Goods & Utilities	3,029	3,762	5,581	7,700	123,816	126,292	128,818
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	343,479	431,178	480,897	480,897	1,200	1,224	1,248
Total Expenditures	555,599	662,544	727,872	852,399	613,649	624,795	636,135
(Required) Contributed Funds	(535,479)	(650,523)	(727,872)	(852,399)	(504,551)	(513,515)	(522,630)

Community Services Administration liaises with other programs in the planning of community parks, trails, recreation and cultural programs. Community Services Administration develops and fosters relationships with the Morinville Community Library, Morinville Festival Society, Morinville Historical and Cultural Society, Rotary Club, Morinville & District chamber of commerce and other community organizations.

Changes:

- While there are reductions in the overall budget for Community Services, the majority of changes are a result of changes made to reflect the organizational review. This budget area has taken on all of the expense and revenues associated with the Community Culture Center. This includes revenues generated from facility rental; as well as all related building expenses and staff expenses. Staffing costs include the majority of the CS business manager, the tech support position, all building maintenance staff and the customer service representatives.

GENERAL ADMINISTRATION

HUMAN RESOURCES

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	56,000	57,120	58,262
Total Revenues	-	-	-	-	56,000	57,120	58,262
Expenditures							
Salaries Wages and Benefits	96,895	105,275	114,186	103,796	417,579	420,896	429,124
Contracted & General Services	971	1,402	5,379	16,100	57,000	22,200	22,300
Materials Goods & Utilities	-	-	-	-	33,000	22,000	22,000
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	97,866	106,677	119,564	119,896	507,579	465,096	473,424
(Required) Contributed Funds	(97,866)	(106,677)	(119,564)	(119,896)	(451,579)	(407,976)	(415,161)

Changes:

- Revenues represent OH&S cost recoveries from the Town of Redwater and Legal previously budgeted for within Corporate Operations. Organizational changes have restructured the OH&S function and related safety related costs totaling \$33K from Corporate Operations.
- Re-allocation of staffing costs from Corporate Operations (1) and Office of CAO (2) plus casual customer service representatives due to organizational changes.
- Contract Services & General Services has increased due to the bi-annual compensation review budget totaling \$35K, additional mileage & subsistence expenditures a result of 3 full time staff in addition to all staff training & recognition program initiatives.
- Materials, Goods & Utilities is comprised primarily of the OH&S program expenditures, including all staff safety related training, materials & supplies. Also included in the 2017 budget is \$9K for external health & safety audit costs to achieve COR (Certificate of Recognition), which is expected to return more than offset a rebate expected in WCB premiums.

PROTECTIVE SERVICES - SUMMARY

This summary includes Police, Enforcement Services and Fire Department.

PROTECTIVE SERVICES

POLICE

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	164,567	160,764	137,028	159,336	159,336	159,336	159,336
Government Transfers	368,552	375,216	375,216	375,216	375,216	375,216	375,216
Penalties & Fines	24,397	33,431	42,676	60,000	45,000	49,200	49,200
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	29,140	42,605	42,490	30,000	24,000	24,000	24,000
Other Revenues	-	-	-	-	-	-	-
Total Revenues	586,656	612,016	597,410	624,552	603,552	607,752	607,752
Expenditures							
Salaries Wages and Benefits	222,353	257,597	312,674	344,917	336,087	347,460	356,561
Contracted & General Services	1,061,022	1,037,509	1,043,352	1,292,384	1,260,240	1,285,375	1,311,012
Materials Goods & Utilities	-	-	-	-	-	-	-
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	1,283,376	1,295,106	1,356,026	1,637,301	1,596,327	1,632,834	1,667,574
(Required) Contributed Funds	(696,720)	(683,090)	(758,616)	(1,012,749)	(992,775)	(1,025,082)	(1,059,822)

The Police program covers costs of administrative support for the local detachment of the RCMP as well as the cost of the contract for policing services for the urban Morinville detachment.

Changes:

- Full complement of RCMP members would be 10. While the Town still plans for 10 officers, history has demonstrated this level has not been met, so a 5% reduction in the budget was planned to help support the addition of a .5 clerk clerk support. This change means the RCMP will have 4 FTE clerks which the staff sergeant has indicated will help keep the members out in the field rather than in the office doing needed clerical work.
- In consultation with the Morinville RCMP Staff Sergeant were reduced to match closer with the 5 year average
- Consolidated Ambulance department revenues into Corporate Operations

PROTECTIVE SERVICES

ENFORCEMENT SERVICES

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	333,176	343,529	425,642	348,000	428,577	428,577	428,577
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits							
Rentals							
Investment Income							
Sales & User Charges							
Other Revenues	21,345	28,731	29,248	26,000	26,800	26,900	26,900
Total Revenues	354,522	372,259	454,890	374,000	455,377	455,477	455,477
Expenditures							
Salaries Wages and Benefits	219,359	238,327	335,153	329,310	412,778	420,406	428,185
Contracted & General Services	124,048	135,519	460,979	171,200	302,750	277,419	282,577
Materials Goods & Utilities	71,757	52,284	53,294	69,650	72,900	74,500	75,700
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	415,164	426,130	849,426	570,160	788,428	772,325	786,462
(Required) Contributed Funds	(60,642)	(53,871)	(394,535)	(196,160)	(333,051)	(316,848)	(330,985)

Enforcement Services program area includes Community Peace Officers and their enforcement of Community Bylaws and Provincial laws and regulations within Morinville. Enforcement Services also includes Automated Traffic Enforcement and related services. Enforcement Services works in conjunction with the Traffic Advisory Committee and the local detachment of the RCMP.

Changes:

- In alignment with the organization review, an additional .5 admin support has been included, which results in 1 full FTE admin support position for this service area. Growing demands on officers have made it difficult to stay caught up. Some additional dollars have also been allocated to the casual budget to allow for more officer support during holiday and event times.
- Revenues and expenses related to the Photo enforcement have been increased to better align with current services which so assist for better overall planning.
- \$30,000 traffic study has been built into this area to study Morinville roadways to assist with overall traffic planning, enforcement placement, as well as better planning and identification towards potential areas of safety concern.

PROTECTIVE SERVICES

FIRE DEPARTMENT

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	139,355	169,735	154,364	219,100	131,350	131,350	131,350
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	15,495	17,470	13,300	18,000	19,000	19,000	19,000
Total Revenues	154,850	187,205	167,664	237,100	150,350	150,350	150,350
Expenditures							
Salaries Wages and Benefits	337,831	360,302	343,194	388,924	389,523	398,640	401,818
Contracted & General Services	22,110	30,159	30,440	42,872	41,052	42,290	41,840
Materials Goods & Utilities	156,935	187,316	156,591	201,440	192,967	200,666	202,103
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	161	-	-	-	-	-	-
Total Expenditures	517,037	577,777	530,224	633,236	623,542	641,596	645,761
(Required) Contributed Funds	(362,187)	(390,572)	(362,561)	(396,136)	(473,192)	(491,246)	(495,411)

Morinville Fire Department is a paid-on-call/part-time Fire Department providing fire and emergency support to Morinville and through contracts to the surrounding area of Sturgeon County including emergency services to Alberta Transportation for Highways 2 and 642.

Changes:

- The most significant change in this service area is the reduction of expenses and revenues related to the services provided to Sturgeon County. Sturgeon has realigned the fire response areas as well has significantly reduced the call responses Morinville would typically respond to. This has reduced both staffing expenses and corresponding revenues for services provided.

PARKS & RECREATION - SUMMARY

Parks and Recreation includes Arena, Open Spaces, Programming, Cultural Performance Programming, Cultural Events Programming and Sport, Recreation & Bus.

PARKS & RECREATION - PROGRAMMING

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	8,500	8,000	-	8,500	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	340	2,987	5,456	5,000	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	810	(150)	3,000	12,000	12,240	12,485
Other Revenues	71,716	82,849	49,202	46,324	11,993	4,028	4,057
Total Revenues	80,555	94,645	54,508	62,824	23,993	16,268	16,542
Expenditures							
Salaries Wages and Benefits	265,162	276,951	159,722	145,670	86,205	87,511	88,839
Contracted & General Services	39,509	31,573	27,426	52,000	6,600	6,732	6,867
Materials Goods & Utilities	97,050	125,051	119,443	146,864	21,100	21,522	21,952
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	2,919	-	-	-	8,593	612	624
Other Expenses	-	-	-	-	563,253	563,803	564,364
Total Expenditures	404,640	433,575	306,591	344,534	685,750	680,180	682,646
(Required) Contributed Funds	(324,085)	(338,929)	(252,084)	(281,710)	(661,758)	(663,911)	(666,104)

Programming develops, promotes and coordinates community activities such as recreation and sport opportunities for various ages and interests, active living initiatives for all ages.

Changes:

- Wages of this budget area have been split with Family Community Support Services as .5% of the coordinator`s role is allocated to this function
- Community grant funding for the Library, Museum and the Festival Society are now allocated to this area

PARKS & RECREATION

CULTURAL EVENTS PROGRAMMING

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation					-	-	-
Water, Wastewater & Solid Waste Fees					-	-	-
Franchise Fees					-	-	-
Sales to Other governments					-	-	-
Government Transfers					9,600	9,792	9,988
Penalties & Fines					-	-	-
Offsite Levies					-	-	-
Development Fees & Permits					-	-	-
Rentals					-	-	-
Investment Income					-	-	-
Sales & User Charges					-	-	-
Other Revenues							624
Total Revenues					9,600	9,792	10,612
Expenditures							
Salaries Wages and Benefits					87,950	89,709	91,503
Contracted & General Services					31,800	49,266	50,251
Materials Goods & Utilities					84,500	69,360	70,747
Purchases From Other Governments					-	-	-
Transfers to Governments					-	-	-
Interest on Long Term Debt					-	-	-
Bank Charges & Short Term Interest					-	-	-
Other Expenses					-	-	-
Total Expenditures					204,250	208,335	212,502
(Required) Contributed Funds					(194,650)	(198,543)	(201,889)

This budget function has been changed to align with the organization review and all revenues and expenses relate directly to the delivery of cultural event programming.

Changes:

- 50% of the coordinator`s role and 50% of the programmer role have been allocated to this position. The tech role for shows as it is a part of the facility is now allocated to the administration area
- Costing, revenues and expenses are very similar to 2016, but as mentioned above, only account for revenues or expenses directly related to the event programming.

PARKS & RECREATION

ARENA

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	51,975	54,450	80,420	55,000	104,157	157,424	247,475
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	174,470	191,594	172,202	190,200	190,000	190,200	190,400
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	2,500	25,000	2,500	2,500	-	-	-
Total Revenues	228,945	271,044	255,122	247,700	294,157	347,624	437,875
Expenditures							
Salaries Wages and Benefits	186,186	174,058	164,533	229,518	243,050	247,911	252,869
Contracted & General Services	52,431	23,995	12,231	24,000	24,000	24,000	24,000
Materials Goods & Utilities	180,409	151,974	164,051	204,100	163,400	163,672	168,070
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	27,287	24,776	14,402	22,114	20,398	17,474	14,374
Bank Charges & Short Term Interest	3,200	2,884	556	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	449,513	377,686	355,773	479,732	450,848	453,057	459,313
(Required) Contributed Funds	(220,568)	(106,642)	(100,651)	(232,032)	(156,691)	(105,433)	(21,438)

Arena program area includes operation services for the Ray McDonald Arena facility in support of hockey, ringette, public skating programs as well as various community events such as Farmer's Market and Annual Chamber of Commerce Trade Show.

Changes:

- Increase in revenues due to a higher contribution from Sturgeon County
- Materials, Goods & Utilities decrease due to one-time compressors re-build project
- Overall decrease of ~ 32.5%.

PARKS & RECREATION

CULTURAL PERFORMANCE PROGRAMMING

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits							
Rentals							
Investment Income							
Sales & User Charges							
Other Revenues	154,602	230,490	216,274	243,504	79,500	81,090	82,712
Total Revenues	154,602	230,490	216,274	243,504	79,500	81,090	82,712
Expenditures							
Salaries Wages and Benefits	391,502	460,102	509,646	481,936	87,450	88,728	90,029
Contracted & General Services	129,318	82,803	78,931	97,350	131,800	133,986	136,216
Materials Goods & Utilities	114,306	168,116	129,953	198,000	9,000	9,000	9,000
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	30,767	9,933	3,243	3,243	-	-	-
Bank Charges & Short Term Interest	2,370	2,012	2,643	1,200	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	668,262	722,966	724,416	781,730	228,250	231,714	235,245
(Required) Contributed Funds	(513,660)	(492,476)	(508,143)	(538,226)	(148,750)	(150,624)	(152,533)

This budget function has been changed to align with the organization review and all revenues and expenses relate directly to the delivery of show performances.

Changes:

- 50% of the coordinator`s role and 50% of the programmer role have been allocated to this position. The tech role for shows as it is a part of the facility is now allocated to the administration area
- Costing, revenues and expenses are very similar to 2016, but as mentioned above, only account for revenues or expenses directly related to the performance show delivery

PARKS & RECREATION

OPEN SPACES

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	18,518	19,064	24,080	16,000	18,000	18,000	18,000
Other Revenues	3,000	37	-	-	-	-	-
Total Revenues	21,518	19,101	24,080	16,000	18,000	18,000	18,000
Expenditures							
Salaries Wages and Benefits	419,798	551,475	570,604	426,385	452,555	461,606	470,838
Contracted & General Services	20,501	3,255	4,362	15,000	15,000	15,000	15,000
Materials Goods & Utilities	249,236	253,455	178,535	240,200	257,800	262,864	267,444
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	347	68	945	500	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	689,881	808,253	754,446	682,085	725,355	739,470	753,281
(Required) Contributed Funds	(668,363)	(789,152)	(730,366)	(666,085)	(707,355)	(721,470)	(735,281)

Parks and Open Spaces program area ensures the maintenance and repairs of all sports fields, trails, playgrounds, splash park, skateboard park and other outdoor spaces and related infrastructure.

Changes:

- Materials, Goods & Utilities increase mainly to reflect the Midstream building demolition (\$13,000)
- Overall increase of ~ 6.2%

PARKS & RECREATION

SPORT, RECREATION & BUS

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits							
Rentals							
Investment Income							
Sales & User Charges							
Other Revenues	9,926	11,070	10,448	15,300	32,900	33,558	34,229
Total Revenues	9,926	11,070	10,448	15,300	32,900	33,558	34,229
Expenditures							
Salaries Wages and Benefits	8,884	8,871	9,287	10,750	119,566	121,452	123,375
Contracted & General Services	-	-	-	-	-	-	-
Materials Goods & Utilities	10,926	8,492	7,644	13,620	13,620	13,892	14,170
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	55,450	56,559	57,690
Total Expenditures	19,810	17,363	16,931	24,370	188,636	191,903	195,235
(Required) Contributed Funds	(9,884)	(6,293)	(6,483)	(9,070)	(155,736)	(158,345)	(161,006)

Changes:

- This budget area is overseen by the Sport and Recreation Coordinator and to align better with the organization structure the bus and sport related services have been combined into one area. There are no significant changes in the service delivery and all related expenses and revenues remain similar to those seen in 2016.
- One new area in terms of community sport is the allocation of \$2,500 for community grants to support funding requests that required a different time turn around process from the regular Community grant program. There is no new money as the \$10,000 of community grant funds now is split \$7,500 in the programming area and \$2,500 in the sport area.

PUBLIC WORKS - SUMMARY

Public Works includes Public Works Administration, Roads and Storm Sewers.

PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Expenditures							
Salaries Wages and Benefits	453,432	440,913	647,688	646,463	683,141	700,404	720,512
Contracted & General Services	49,471	53,404	52,182	62,300	68,500	71,800	73,345
Materials Goods & Utilities	187,636	153,127	310,811	407,560	388,800	357,936	452,134
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	690,539	647,443	1,010,682	1,116,323	1,140,441	1,130,140	1,245,991
(Required) Contributed Funds	(690,539)	(647,443)	(1,010,682)	(1,116,323)	(1,140,441)	(1,130,140)	(1,245,991)

Public Works Administration provides managerial and administrative support to the various programs (both non-utility and utility) contained within Public Works. Public Works Administration provides engineering services, fleet maintenance, parks and facilities planning, and maintenance of Town owned facilities. Public Works Administration also liaises with Sturgeon County and the Town of Legal in the administration and supervision of the Regional Water Line and represents, administratively, the Town on the Regional Water Customers Group and the Alberta Capital Region Wastewater Commission (ACRWC). Public Works Administration supervises and manages almost \$200,000,000 of Capital Assets. Public Works Administration also provides Emergency On-Call services to Morinville as the first line of defense against flooding, sewer backup and other related infrastructure failures.

Changes:

- 1 x new seasonal staff to assist both PW mechanic and building maintenance staff
- Recollect software operational cost
- Reduction due to one-time project completed (FD roof repairs)
- Increase due to on-time project being Perras Place building demolition
- Various adjustments in GLs due to variance / year to year costs
- Overall increase of ~ 2.4%

PUBLIC WORKS

ROADS

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	-	10,839	-	2,400	-	-	-
Total Revenues	-	10,839	-	2,400	-	-	-
Expenditures							
Salaries Wages and Benefits	569,005	621,470	610,318	651,756	708,606	722,778	737,234
Contracted & General Services	161,908	102,555	89,055	186,000	174,000	178,680	183,490
Materials Goods & Utilities	756,862	704,154	619,829	816,300	751,600	786,028	806,815
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	14,395	-	9,715	9,715	8,381	5,749	2,958
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	1,502,170	1,428,179	1,328,917	1,663,771	1,642,587	1,693,235	1,730,497
(Required) Contributed Funds	(1,502,170)	(1,417,340)	(1,328,917)	(1,661,371)	(1,642,587)	(1,693,235)	(1,730,497)

Roads program area is responsible for the maintenance and management of all roads (approximately 55 km) and associated signage, lanes (approximately 6.5 km), trails (approximately 8.5 km), and sidewalks (approximately 40 km). This area of responsibility continues to increase as Morinville continues to grow and develop. This area includes various road repairs, crack sealing, lane grading, line marking, snow removal and administration of the annual road capital projects.

Changes:

- Decrease in overall material and goods due to various one time equipment maintenance requirements
- Various variance adjustments year to year
- Power for street lights has increased due to historical consumption
- Overall decrease of ~ 1.13%

PUBLIC WORKS

STORM SEWERS

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Expenditures							
Salaries Wages and Benefits	(0)	297	307	-	-	-	-
Contracted & General Services	22,528	64,264	38,201	42,000	47,000	48,350	49,741
Materials Goods & Utilities	31,216	29,882	28,551	36,740	35,840	36,488	37,155
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	53,745	94,444	67,059	78,740	82,840	84,838	86,896
(Required) Contributed Funds	(53,745)	(94,444)	(67,059)	(78,740)	(82,840)	(84,838)	(86,896)

Storm Sewers program area is responsible for ensuring that storm water is safely controlled through the storm sewer system. This is achieved through the maintenance and operation of the storm water drainage collection system which consists of 7 storm water retention ponds and associated ditches, catch basins and manholes.

Changes:

- Light increase in contracted services for ditches maintenance
- Overall increase of ~ 5.2% or \$4,100

PLANNING & ECONOMIC DEVELOPMENT

PLANNING

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	358,753	298,251	246,294	339,600	253,500	285,900	301,500
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	21,625	20,884	15,460	18,000	6,000	6,000	6,000
Other Revenues	(13,500)	2,070	-	-	-	-	-
Total Revenues	366,878	321,204	261,754	357,600	259,500	291,900	307,500
Expenditures							
Salaries Wages and Benefits	364,892	388,133	389,465	433,631	436,087	442,583	449,177
Contracted & General Services	402,154	434,943	369,525	411,000	473,500	487,525	501,971
Materials Goods & Utilities	-	-	-	-	-	-	-
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	767,046	823,076	758,990	844,631	909,587	930,108	951,148
(Required) Contributed Funds	(400,168)	(501,872)	(497,235)	(487,031)	(650,087)	(638,208)	(643,648)

P&D is responsible for community planning and the implementation of a number of planning documents including the Municipal Development Plan (MDP), various Area Structure Plans (ASPs), Land Use Bylaw (LUB), Highway 642 Functional Planning Study, and the Capital Region Growth Plan. P&D is also responsible for the administration of various legislation including components of the Municipal Government Act, Alberta's Safety Codes, and local bylaws.

P&D prepares policy/regulation for adoption by Council related to the use, subdivision and development of land, makes decisions on land use, subdivision and development applications in accordance with adopted policy and regulation, administers Morinville's Business License program as well as all functions for which Morinville is responsible as an accredited municipality under Alberta's Safety Codes including the issuance of building and other permits and coordination of inspections.

Changes:

- As a result of the global economic downturn, Morinville, like every other community in Alberta, has experienced a reduction in new home starts which has negatively impacted development fees & permits.
- Payments to contracted services such as The Inspections Group are linked to a reduction in developments fees & permits and this is captured within the 2017 budget.
- The Town needs to undertake a five-year internal review of the 2012 Municipal Development Plan (MDP). The transportation/mobility component of the MDP is in need of significant review due to the background information available in 2012 being outdated then and, therefore, five years more out of date in 2017. The preparation of a Mobility Strategy as part of the MDP Review is critical to ensure this one outdated component is modernized. Reviewing the MDP in 2017 will also provide an opportunity to align our MDP with the Revised Edmonton Metropolitan Region Growth Plan expected to be in effect within the next few months. Three interrelated and required tasks are being addressed by one project.

ECONOMIC DEVELOPMENT

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits							
Rentals							
Investment Income							
Sales & User Charges	61,350	65,350	66,620	60,000	66,000	66,000	66,000
Other Revenues	140,969	91,578	-	-	-	-	-
Total Revenues	202,319	156,928	66,620	60,000	66,000	66,000	66,000
Expenditures							
Salaries Wages and Benefits	122,265	128,028	138,274	139,845	202,694	205,639	208,629
Contracted & General Services	35,182	13,980	25,288	55,500	57,000	58,050	59,132
Materials Goods & Utilities	141,101	104,463	76,182	138,000	87,000	102,000	102,000
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	298,548	246,472	239,745	333,345	346,694	365,689	369,761
(Required) Contributed Funds	(96,228)	(89,544)	(173,125)	(273,345)	(280,694)	(299,689)	(303,761)

The Economic Development function within the Department of Planning & Economic Development is responsible for implementing the Town's Economic Development Strategic Action Plan. The latter plan includes promoting Morinville to specific target audiences with the intent of attracting new investors, businesses and new residents, collaborating with key local, regional and provincial partners, support local businesses, maintain an inventory of existing business opportunities.

Changes:

- The ongoing global economic downturn has resulted in a reduction in building and development activity thus impacting the revenues of the 2017 budget
- The 2017 budget has been adjusted to streamline resources with the anticipation of meeting the objectives set out in the Economic Development Strategic Action Plan.
- The economic downturn has resulted in a higher degree of attraction, retention and expansion initiatives as Morinville strives to excel in these areas in a highly competitive marketplace. As such, the 2017 budget proposes additional administrative capacity to support economic development initiatives to ensure that Morinville is capable of competing for new investment and expansion activity.
- Strategic investments, cost savings in promotional activities and materials in 2016 along with concerted efforts over the past several to position the Town very strongly within the Capital Region and reaping the cost savings of participating in regional economic development initiatives have all combined to allow for a 50% reduction in the promotional budget without compromising the objectives of the Town's Economic Development Strategic Action Plan.

FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	153,510	182,307	194,402	182,307	191,888	195,726	199,640
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits							
Rentals							
Investment Income							
Sales & User Charges							
Other Revenues	4,588	11,055	65,387	27,816	34,300	34,986	35,686
Total Revenues	158,098	193,362	259,788	210,123	226,188	230,712	235,326
Expenditures							
Salaries Wages and Benefits	139,427	163,806	196,220	177,264	152,860	155,153	157,486
Contracted & General Services	15,764	22,630	20,388	17,850	18,050	18,101	18,198
Materials Goods & Utilities	41,607	39,698	36,802	32,800	56,183	57,267	58,372
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	180	11,900	19,250	16,000	23,500	23,970	24,449
Other Expenses	-	458	161	500	500	500	500
Total Expenditures	196,978	238,492	272,822	244,414	251,093	254,991	259,005
(Required) Contributed Funds	(38,881)	(45,130)	(13,033)	(34,291)	(24,905)	(24,279)	(23,679)

FCSS operates through an 80:20 funding partnership with the Government of Alberta to provide preventive social initiatives to enhance the well-being of individuals, families and the community. FCSS promotes volunteerism and provides information and referral services relating to other support services available through the community, region and Province.

Changes:

- Provincial funding shows a slight increase.
- Salaries, Wages and Benefits include a percentage of the Community Services manager position as well as 50% of the coordinator position. This change demonstrates a slight reduction, but overall it is the same as 2016 for Community Services, but the alignment now matches services being provided.

UTILITY SUPPORTED OPERATING BUDGET

The Morinville owns and operates a water and sewer utility providing water and sanitary service to Morinville as well as access to water for the Town of Legal and Sturgeon County through the Morinville Regional Waterline based on a cost-sharing ratio. The utility is operated on a full cost recovery basis and is intended to fund current and future capital needs of the utility system. Utilities need to provide a surplus of funds in order to establish reserves that will fully fund all capital acquisitions over the life of the utility. The following outline operating revenues and expenditures for the utility. Excess funds are allocated to Capital Reserves and used for Capital Purchases that support Utilities.

**CONSOLIDATED
UTILITY SUPPORTED**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	4,682,265	4,985,507	5,100,371	5,013,431	5,253,969	5,386,482	5,524,387
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	429,383	491,824	442,165	418,212	466,771	476,107	485,629
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	23,324	25,098	24,883	24,000	24,000	24,000	24,000
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	10,276	3,995	4,500	4,480	-	-	-
Total Revenues	5,145,248	5,506,424	5,571,919	5,460,123	5,744,741	5,886,589	6,034,016
Expenditures							
Salaries Wages and Benefits	738,394	746,830	834,815	825,458	941,978	960,818	980,034
Contracted & General Services	697,886	743,961	765,511	785,280	826,827	843,268	860,037
Materials Goods & Utilities	2,257,386	2,165,564	2,316,696	2,303,433	2,402,713	2,497,815	2,583,377
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	15,604	35,518	14,923	16,500	15,000	15,000	15,000
Total Expenditures	3,709,269	3,691,873	3,931,945	3,930,671	4,186,519	4,316,901	4,438,449
(Required) Contributed Funds	1,435,979	1,814,551	1,639,975	1,529,452	1,558,222	1,569,687	1,595,568

Changes:

- 1 x new seasonal staff to assist with sewer flushing program and other utilities requirements
- Reallocation of GLs in engineering fees expenses
- Reallocation of Utilities R&M to Capital Expenditures
- Slight increase in Solid Waste Management rates
- Overall increase for all utilities of ~ 6.5%

**SUMMARY
SANITARY SEWAGE**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	1,605,442	1,712,632	1,751,976	1,703,124	1,802,384	1,838,432	1,875,200
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-
Total Revenues	1,605,442	1,712,632	1,751,976	1,703,124	1,802,384	1,838,432	1,875,200
Expenditures							
Salaries Wages and Benefits	126,994	132,468	194,514	248,255	312,761	319,016	325,396
Contracted & General Services	14,792	18,460	20,025	24,000	-	-	-
Materials Goods & Utilities	876,061	888,602	927,256	936,736	999,481	1,055,724	1,101,261
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	1,017,848	1,039,530	1,141,794	1,208,991	1,312,242	1,374,740	1,426,658
(Required) Contributed Funds	587,595	673,102	610,181	494,133	490,142	463,691	448,542

Changes:

- No significant changes budgeted

**SUMMARY
WATER**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	2,389,621	2,545,471	2,629,331	2,614,440	2,648,070	2,701,031	2,755,052
Franchise Fees	-	-	-	1	-	-	-
Sales to Other governments	429,383	491,824	442,165	418,212	466,771	476,107	485,629
Government Transfers	-	-	-	1	-	-	-
Penalties & Fines	23,324	25,098	24,883	24,000	24,000	24,000	24,000
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	10,276	3,995	4,500	4,480	-	-	-
Total Revenues	2,852,604	3,066,388	3,100,879	3,061,134	3,138,841	3,201,138	3,264,681
Expenditures							
Salaries Wages and Benefits	611,399	614,363	640,301	577,202	629,217	641,802	654,638
Contracted & General Services	8,789	29,118	76,482	72,520	27,800	28,260	28,729
Materials Goods & Utilities	1,381,324	1,276,962	1,389,441	1,366,697	1,403,232	1,442,091	1,482,116
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	15,604	35,518	14,923	16,500	15,000	15,000	15,000
Total Expenditures	2,017,116	1,955,960	2,121,147	2,032,919	2,075,250	2,127,153	2,180,483
(Required) Contributed Funds	835,488	1,110,428	979,732	1,028,215	1,063,592	1,073,985	1,084,198

Changes:

- Engineering Fees moved to the Water division (Contracted & General Services above)
- Reallocation of Utilities R&M to Capital Expenditures
- Overall increase of ~ 3.44%

**SUMMARY
SOLID WASTE**

	2014 Actual	2015 Actual	2016 Forecast	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Revenue							
Net Taxation	-	-	-	-	-	-	-
Water, Wastewater & Solid Waste Fees	687,202	727,404	719,064	695,867	803,515	847,019	894,135
Franchise Fees	-	-	-	-	-	-	-
Sales to Other governments	-	-	-	-	-	-	-
Government Transfers	-	-	-	-	-	-	-
Penalties & Fines	-	-	-	-	-	-	-
Offsite Levies	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-
Sales & User Charges	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-
Total Revenues	687,202	727,404	719,064	695,867	803,515	847,019	894,135
Expenditures							
Salaries Wages and Benefits	-	-	-	-	-	-	-
Contracted & General Services	674,306	696,384	669,004	688,760	799,027	815,008	831,308
Materials Goods & Utilities	-	-	-	-	-	-	-
Purchases From Other Governments	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	-	-	-	-
Bank Charges & Short Term Interest	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Expenditures	674,306	696,384	669,004	688,760	799,027	815,008	831,308
(Required) Contributed Funds	12,896	31,020	50,061	7,107	4,488	32,011	62,827

Changes:

- Overall proposed increase of \$2 per month per residential utility account for garbage, recycling and organics combined
- There was no rate increase in 2016 based on reserves capacity to absorb the forecasted deficit. Small surplus predicted in 2017 above

CONSOLIDATED TAX AND UTILITY SUPPORTED OPERATIONS

	Council	General Administration	Protective Services	Parks & Recreation	Public Works	Planning & Development	FCSS	Total Tax Supported	Utilities	Total
Revenues										
Net Taxation	-	8,978,253	-	-	-	-	-	8,978,253	-	8,978,253
Water, Wastewater & Solid Waste Fees	-	-	-	-	-	-	-	-	5,253,969	5,253,969
Franchise Fees	-	1,561,283	-	-	-	-	-	1,561,283	-	1,561,283
Sales to Other governments	-	-	290,686	-	-	-	-	290,686	466,771	757,457
Government Transfers	-	74,000	375,216	113,757	-	-	191,888	754,861	-	754,861
Penalties & Fines	-	185,000	473,577	-	-	-	-	658,577	24,000	682,577
Offsite Levies	-	-	-	-	-	-	-	-	-	-
Development Fees & Permits	-	-	-	-	-	253,500	-	253,500	-	253,500
Rentals	-	28,800	-	190,000	-	-	-	218,800	-	218,800
Investment Income	-	170,000	-	-	-	-	-	170,000	-	170,000
Sales & User Charges	-	14,400	24,000	30,000	-	72,000	-	140,400	-	140,400
Other Revenues	-	184,198	45,800	124,393	-	-	34,300	389,291	-	389,291
Total Revenues	-	11,195,935	1,209,279	458,150	-	325,500	226,188	13,415,651	5,744,741	19,160,392
Expenditures										
Salaries Wages and Benefits	327,077	2,322,757	1,138,388	1,076,775	1,391,747	638,781	152,860	7,048,385	941,978	7,990,363
Contracted & General Services	-	816,405	1,604,042	209,200	289,500	530,500	18,050	3,467,697	826,827	4,294,524
Materials Goods & Utilities	38,800	608,240	265,867	549,420	1,176,240	87,000	56,183	2,781,751	2,402,713	5,184,464
Purchases From Other Governments	-	-	-	-	-	-	-	-	-	-
Transfers to Governments	-	-	-	-	-	-	-	-	-	-
Interest on Long Term Debt	-	-	-	20,398	8,381	-	-	28,779	-	28,779
Bank Charges & Short Term Interest	-	78,066	-	8,593	-	-	23,500	110,159	-	110,159
Other Expenses	-	16,200	-	618,703	-	-	500	635,403	15,000	650,403
	365,877	3,841,668	3,008,297	2,483,089	2,865,869	1,256,281	251,093	14,072,174	4,186,519	18,258,693
(Required) Contributed Funds	(365,877)	7,354,267	(1,799,018)	(2,024,940)	(2,865,869)	(930,781)	(24,905)	(656,523)	1,558,222	901,699

CONSOLIDATED TAX AND UTILITY SUPPORTED OPERATIONS

