



# Contractor Opportunity

**JOB TITLE: CONTRACTOR VENUE TECHNICIAN, COMPETITION # 20230301-CVT**

**Division/Department: Community Services, Culture and Events**

The Town of Morinville is a growing community on the doorstep of Metro Edmonton. Developed on a foundation of rich heritage and culture spanning 100+ years, it offers an excellent quality of life with convenient access to all nearby big city amenities while retaining the characteristics of a vibrant and flourishing center for the surrounding rural community.

**Key Responsibilities:**

Reporting to the Senior Venue Technician, the Contracted Venue Technician is responsible for the operation of the audio, visual, staging, and lighting equipment in the Morinville Community Cultural Centre (MCCC). The Venue Technician will oversee technical requirements and facilitate the smooth operation of events at the MCCC.

- Provide technical services to events at the MCCC;
- Maintain efficient operations of the theatre;
- On site communication with clients, artists and MCCC staff;
- Occasional mentoring of volunteers and/or students;
- Identify and advise on technical equipment requirements of facility users;
- Complete relevant paperwork;
- Follow safe work practices, OH&S policies' and venue procedures.

**Education and Experience Required:**

- Post-Secondary education in a Technical Theatre Program (current enrollment will also be considered);
- High School Diploma;
- Minimum of one (1) year of experience in related amateur or theatrical work;
- Demonstrated experience in technical direction, production management, touring productions & festivals;
- Exceptional customer service, leadership and organizational skills; and the ability to work autonomously and as a team member;
- Good working knowledge and use of various software applications;
- Current Standard First Aid with CPR/AED.

**Expected Hours of Work:** Hours of work for this position are irregular and will vary by shift. Length of shifts may range from a few hours to full day. Shifts may include days, evenings, and/or weekends.

**Primary Work Location:** Morinville Community Cultural Centre

**Compensation:** Starting wage \$29.63 per hour

**Posting Close Date:** open until positions filled

**How to apply:**

Submit resume and cover letter quoting “ **CONTRACTOR VENUE TECHNICIAN, COMP # 20230301-CVT** ” to:  
Jennifer Potocnik,  
Manager, Community Services,  
Morinville Community Cultural Centre,  
9502-100 Avenue, Morinville  
Alberta, Canada T8R 1P6 Email: [jennifer.potocnik@morinville.ca](mailto:jennifer.potocnik@morinville.ca)

**Additional Information:**

*We thank all applicants for their interest; however only those under consideration will be contacted.*