

# FIRE PREVENTION OFFICER

(PERMANENT FULL-TIME)

The Town of Morinville is currently seeking a full-time Fire Prevention Officer to join our Morinville Fire Department. The Morinville Fire Department is committed to providing the highest level of fire-related emergency services to protect the life and property of Morinville and surrounding area residents. The provision of front line fire rescue services, fire prevention programs, and public education make the Town a safer and healthier place. Under the direction of the Manager, Community Safety Services/Fire Chief, the Fire Prevention Officer provides services while also implementing safety programs to manage the community fire risk.

## Primary responsibilities include:

- Developing and maintaining a comprehensive set of procedures for the consistent application of a risk-based approach to fire inspections.
- Leads the design, implementation, and evaluation of public fire and life safety education, while participating and promoting fire prevention initiatives and public awareness programs.
- Conduct inspections of buildings and structures in an assigned area to identify and locate fire hazards to ensure compliance with the Safety Codes Act, National Fire Code, Alberta Edition and related standards as well as Town By-Laws.
- Assisting designers and contractors by providing information and interpretations of fire codes and regulations, recommending necessary changes to design documents as required.
- Approve fire safety plans and confirm building fire alarm systems, fire pumps, standpipe systems, sprinkler systems, emergency power generator systems, smoke control systems, and elevator control systems are functional.
- Review and interpret technical reports, examine building plans, review building development plans, conduct seminars and make presentations on fire safety and fire prevention programs.
- Develop or assist with the development and presentation of reports/budgets for Council.
- Respond to emergency situations dealing with fire suppression, rescue, dangerous goods control functions if needed.

## Requirements:

- Minimum of 3 years experience as a Certified Safety Codes Officer in the Fire Discipline is required.
- Safety Codes Officer in the Fire Discipline (SCO-Fire) Group B1 Certification required, Group B2 is preferred.
- Minimum of 5 years experience as a Firefighter with a recognized fire emergency services organization is required.
- Current First Aid—HCP level/CPR/AED is required.
- A valid Alberta Class 3 with Q-endorsement and a satisfactory drivers abstract is required.
- National Fire Protection Association (NFPA) Certifications: 1001-L1/L2, 1002-All Levels, 1021-L1, 1033 are assets.
- Maintain physical standard set by the Morinville Fire Department for high stress working conditions that include heights, heavy lifting, physical exertion, rapidly changing environmental conditions found in dealing with emergency situations.
- Thorough knowledge of and the ability to interpret applicable codes, regulations, legislation, safety plans, building plans and reports.
- Highly developed interpersonal and communications skills (written and verbal).
- Demonstrated ability in working with fellow staff, organizational departments and paid-on-call firefighters.

In addition to these attributes, we are looking for individuals who demonstrate integrity and honesty, reliability and motivation; who are continuously willing to learn and improve and who demonstrate a deep sense of commitment and responsibility to serving the public while working in a team environment.

**Compensation: \$70,255 - \$83,888/annum** (based on a 7 step wage grid). We offer a comprehensive benefits package including pension, workplace development and great opportunities for employees to become involved in the community. Hours of work are based on a 35 hour work week.

**Application Deadline: Open until Filled.**

**Please submit applications quoting “Fire Prevention Officer, Competition #202238-FPO” to:**

Human Resources, Town of Morinville  
10125-100 Avenue, Morinville, AB T8R 1L6  
Email: [hr@morinville.ca](mailto:hr@morinville.ca) | Fax: 780-939-5633 | Web: [www.morinville.ca](http://www.morinville.ca)

