

Employment Opportunity

Geographic Information Systems (GIS) Technician

Temporary Full-time

The Town of Morinville is a growing community on the doorstep of Metro Edmonton. Developed on a foundation of rich heritage and culture spanning 100+ years, it offers an excellent quality of life with convenient access to all nearby big city amenities while retaining the characteristics of a vibrant and flourishing centre for the surrounding rural community.

Reporting to the Supervisor, Information Technology, the GIS Technician is primarily responsible for maintaining the quality, accuracy, and overall integrity of the GIS systems, including the backend infrastructure and licensing agreements. The role includes working with multiple departments to provide data collection, training, producing quality maps, as well as administering and managing GIS software. ArcGIS project implementation will be led by this position, which oversees the collection and import of spatial data. This position has an end date of on or before December 22, 2023, based upon operational requirements.

Key Responsibilities:

- Update, create, and maintain the various layers including infrastructure data.
- Planning, designing, developing, and maintaining GIS solutions for the Town of Morinville.
- Develop and enhance GIS applications to support internal and external clients.
- Database maintenance and updating/upgrading the GIS system.
- Manage GPS data collection projects.
- Assist the public regarding requests for addressing or mapping either hard copy or digital.
- Provide GIS support and geospatial analysis services for Town staff as required.
- Respond to data requests from local, regional, and provincial organizations.
- Assemble data from GPS, local surveys, government agencies, and other entities.
- Prepare reports, briefing notes, or other documentation required to inform management and request decisions as required.

Requirements:

- Bachelor's Degree in Applied Technology Geographic Information Systems or related field (education and experience equivalencies may be considered).
- Minimum of 3 years experience in GIS-related field, preferably in a municipal setting.
- Strong knowledge of SQL Server is required.
- Strong knowledge in Environmental Systems Research Institute (ESRI) ArcGIS is required.
- Valid Class 5 Drivers Licence is required.
- Project Management Professional (PMP) or equivalent is an asset.
- Knowledge of Munisight application is an asset.
- Exceptional customer service, interpersonal, verbal, and written communication skills.
- Proficient skills in all Microsoft Office programs are required.
- Strong attention to detail and accuracy along with a high level of initiative.
- The successful candidate will be required to provide a Criminal Record Check and Drivers Abstract as a condition of employment.

Compensation/Hours of Work:

Hourly Wage Range of \$33.83 to \$40.40 per hour. Hours of work are based on a 35 hour/weekly schedule.

Application Deadline: **Tuesday, March 28, 2023, at 12:00pm (noon)**

Submit resume and cover letter quoting "Comp # 202311-GT" to:

Human Resources, Town of Morinville
10125 100 Avenue, Morinville, AB T8R 1L6
Email: hr@morinville.ca | Fax: 780-939-5633 | Web:
www.morinville.ca

We thank all applicants for their interest; however, only those under consideration will be contacted.

The Town of Morinville values and supports diversity and inclusion in the workplace and encourages all qualified individuals to apply. Accessibility accommodations are available on request for candidates taking part in all aspects of the selection process.