

SPORT CAMP PROGRAMMER

CASUAL (2 POSITIONS)

The Town of Morinville is seeking casual Sport Camp Programmers to assist in the development and delivery of various Community Services sport programs and special events offered throughout the community. Our programs will include a variety of activities including sport and skill development.

Primary Accountabilities:

- Assist with the planning and implementation of recreational programs and services (including sports development, etc.) for children and youth.
- Prepare marketing and promotional materials.
- Maintain accurate program budgets and reports.
- Assist with staff training, mentoring, supervision and evaluation.
- Ensure all activities are carried out in a safe environment and adhere to Health and Safety Standards.
- Attend weekly staff meetings and prepare weekly and end of term reports.
- Other related duties as required.

Requirements:

- Attending post-secondary education in recreation, education or related field.
- Exceptional communication, interpersonal, organizational and leadership/supervisory skills.
- Previous experience working with children in a program setting.
- Knowledge in sport, recreation & programming areas.
- Valid First Aid Certificate.
- Valid Driver's License with access to a vehicle.
- A satisfactory Criminal Record Check including Vulnerable Sector is a condition of employment.

Wage/Hours of Work \$17.00- \$21.00 per hour based on *casual hours* as needed; schedule as determined based on operational requirements and may include days/nights/weekends.

Application Deadline: 12:00 pm, August 28, 2019

Please submit resumes by the above noted deadline; however, resumes will be accepted until the position has been filled.

Submit resumes quoting "Casual Sport Camp Programmer" to:

Human Resources, Town of Morinville
10125-100 Avenue, Morinville AB T8R 1L6
Email: hr@morinville.ca | Fax: 780-939-5633 | Web: www.morinville.ca

The Town of Morinville thanks all applicants for their interest; however,, due to the volume of resumes received, only those selected for an interview will be contacted.

Applications received for current/past competitions may be used to fill other current or future vacancies.

