

Council Expense Claim Form

Name: Stephen Dafoe

For the Month: August

Date: August 16, 2018

Expenditure Details

Function/Event: <u>EMRB</u>		Registration Expense: \$ <u> -</u>
Date(s) of Event: <u>9-Aug</u>		Lodging Expense: \$ <u> -</u>
Duration of Event: <u>4.5</u>		Total Meal Expense: \$ <u> -</u>
Location of Event: <u>Edmonton</u>		Mileage (\$) Expense: \$ <u>27.27</u>
Mileage Traveled (km): <u>54</u>		Incidental Expense: <u> -</u>
Other: <u> </u>		
Per Diem: <u>200</u>		

GL: 01-720-11-272072 Expense: \$ 27.27

Function/Event: <u> </u>		Registration Expense: \$ <u> -</u>
Date(s) of Event: <u> </u>		Lodging Expense: <u> -</u>
Duration of Event: <u> </u>		Total Meal Expense: \$ <u> -</u>
Location of Event: <u> </u>		Mileage (\$) Expense: \$ <u> -</u>
Mileage Traveled (km): <u> </u>		Incidental Expense: \$ <u> -</u>
Other: <u> </u>		
Per Diem: <u> </u>		

GL: Expense: \$ -

Function/Event: <u> </u>		Registration Expense: <u> -</u>
Date(s) of Event: <u> </u>		Lodging Expense: <u> -</u>
Duration of Event: <u> </u>		Total Meal Expense: <u> -</u>
Location of Event: <u> </u>		Mileage (\$) Expense: \$ <u> -</u>
Mileage Traveled (km): <u> </u>		Incidental Expense: <u> -</u>
Other: <u> </u>		
Per Diem: <u> </u>		

GL: Expense: \$ -

Function/Event: <u> </u>		Registration Expense: <u> -</u>
Date(s) of Event: <u> </u>		Lodging Expense: <u> -</u>
Duration of Event: <u> </u>		Total Meal Expense: \$ <u> -</u>
Location of Event: <u> </u>		Mileage (\$) Expense: \$ <u> -</u>
Mileage Traveled (km): <u> </u>		Incidental Expense: <u> -</u>
Other: <u> </u>		
Per Diem: <u> </u>		

GL: Expense: \$ -

Meal Allowance maximum: \$41.55 daily):			Total Expenses: \$ 27.27
Breakfast \$9.20	Lunch \$11.60	Dinner \$20.75	
Mileage:	per Kilometre	\$0.505	Total Per Diem: 200.00
Per Diem:	0-2 Hours	\$50.00	
	2-4 Hours	\$100.00	
	4-8 Hours	\$200.00	
	8+ Hours	\$300.00	
	Conference Rate	\$200.00	

Note: Receipts must be attached /submitted with this Expense Claim. All expenses must be approved by the Mayor.

Claimant's Signature: 

Reviewed: 

Mayor Approval: 

Cheque #:

Payroll: 200

A/P: 27.27

Council Activity Report

Name: Stephen Dafoe

Month:

Date	Function / Event	Comments	Duration
8-Aug	Roseridge signing	signed some documents as Roseridge chair - recap with manager	0.25
Aug. 9	Resident meeting with Admin	Met with residents whose property borders the lane on 100 Avenue to	2
Total:			2.25