



10125 – 100 Avenue  
 Morinville, Alberta  
 T8R 1L6  
 T: 780-939-4361  
 F: 780-939-5633  
 www.morinville.ca

## UTILITY ACCOUNT CLOSURE

RESIDENTIAL       COMMERCIAL

Send to: tax-utilities@morinville.ca

### Account Information

<b>Account Owner(s):</b>	<b>Disconnect/Closing Date:</b>
<b>Service/Utility Address:</b>	<b>Account Number:</b>

### Contact Information

<b>Forwarding Address:</b>	<b>Town/City:</b>	<b>Province:</b>	<b>Postal Code:</b>
<b>Phone Number:</b>	<b>Email Address:</b>		

### If Applicable: Preauthorized Payment Withdrawal Cancellation (UTILITY ACCOUNT ONLY)

I request to end my automatic withdrawals of the above utility account after the final bill payment

I request to end my automatic payments effective \_\_\_\_\_(YYYY/MM/DD). I will be responsible for submitting payment after my final bill has been received.

### Authorization

I/We, the Owner(s) of the above service address understand that I/We are responsible for payment of final bill and any current and past due amounts along with any applicable penalties. Final bill account holders are advised to remit payment due immediately to avoid further collection agency action.

<b>Owner (Print Name):</b>	<b>Owner Signature:</b>	<b>Date (YYYY/MM/DD):</b>
<b>Owner (Print Name):</b>	<b>Owner Signature:</b>	<b>Date (YYYY/MM/DD):</b>

### Account Closure (Office Use Only)

Roseridge Card Cancelled _____	Final RRUP Weight _____ kg	Additional Garbage Bin Cancelled Yes      No	Deposit Applied Yes
Workorder Number	Date (YYYY/MM/DD)	Processed By:	

**Notes:**

*Personal information is collected for the purpose of processing your request and will be used to contact you regarding your request. Collection is authorized under section 4(c) of the Protection of Privacy Act and is managed and protected in accordance with the Act. Your information will only be used solely for the purposes related to the Town of Morinville. If you have any questions, please contact an Advisor at the Information Management unit at 780-939-4362*