

Council Member Monthly Expense Claim Form

Period: January 1 - March 31, 2020

Name: Councillor Hall

Honorarium & Per Diem - 01-700-11-270072			Paid by Credit Card	Paid by Cheque	Paid by Payroll	Total
Date (DD/MM/YY)	Detail	Amount				
17/1/2020	Honorarium	1009.00			Yes	1,009.00
31/01/2020	Honorarium	1357.15			Yes	1,357.15
14-02-20	Per Diem	700.00			Yes	700.00
14-02-20	Honorarium	1357.15			Yes	1,357.15
28-02-20	Honorarium	1357.15			Yes	1,357.15
13-03-20	Per Diem	500.00			Yes	500.00
13-03-20	Honorarium	1357.15			Yes	1,357.15
27-03-20	Honorarium	1357.15			Yes	1,357.15

Sub-Total \$ 8,994.75

Professional Development - 01-710-11-271074			Paid by Credit Card	Paid by Cheque	Paid by Payroll	Total
Date (DD/MM/YY)	Detail	Amount				
31/01/2020	FCM Conference registration	890.00	Yes			890.00

Sub-Total \$ 890.00

Mileage & Subsistence - 01-720-11-272074			Paid by Credit Card	Paid by Cheque	Paid by Payroll	Total
Date (DD/MM/YY)	Detail	Amount				
30/01/2020	Ce76 Diamond Parking	15	Yes			15

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01-09-20	Westjet FCM flight	98	Yes			98
21/1/2020	Hyatt Regency - FCM deposit	351.38	Yes			351.38
17/1/2020	Reg. Blanket Exercise St. Albert	22.22		Yes		22.22
23/1/2020	RTSC Transition Team Meeting	38.38		Yes		38.38
12/2/2020	AB Heartland Association Event	39.39		Yes		39.39
23/1/2020	EMRB Bd Mtg Edmonton	39.39		Yes		39.39
30/1/2020	EMRB Shared Investment/Benefit	28.28		Yes		28.28

Sub-Total \$ 632.04

Public Relations - 01-895-11-289576			Paid by Credit Card	Paid by Cheque	Paid by Payroll	Total
Date (DD/MM/YY)	Detail	Amount				
11/03/2020	Morinville Fish & Game Brag Night	40		Yes		40.00
02-12-20	Eventbrite/Devon stateo	40		Yes		40.00

Sub-Total \$ 80.00

Total **\$ 10,596.79**

Council In/Out Report

Name: Sarah Hall

Period: January-March 2020

Date	Function / Event	Comments	Duration (hours)
Jan. 7	Administration Briefing	Attended admin briefing	3
Jan. 8	Chamber luncheon	Attended Chamber Luncheon	2
Jan. 10	Administration Briefing	Attended women's conference organizing meeting	1.5
Jan. 13	Council Prep	Review agenda, notes	3
Jan. 14	EMRB Info session	Attended intenal information session for EMRB	3
Jan. 14	Council meeting	Attended Regular meeting of Council	5
Jan. 16	Edmonton Global Session	Attended Edmonton Global strategy session	3
Jan. 17	Blanket Exercise	Participated in Blanket exercise hosted by Sturgeon County	4
Jan. 19	Council prep	Read agenda, notes for upcoming COW meeting	3
Jan. 21	Committee of the Whole	Attended Committee of the Whole	
Jan. 23	Regional Transit Service Commission	Attended RTSC	6
Jan. 26	Council Prep	Agenda reading/notes for upcoming Regular Council meeting	2
Jan. 28	Council meeting	Attended Regular meeting of Council	3
Jan. 29	Homeland Housing	Attended Homeland Housing board meeting (incl prep time)	4
Jan. 30	Industrial Heartland Association	Attended AIHA session	8
Feb. 2	Pipe Ceremony	Participated in a pipe ceremony hosted by Alexander reserve	5
Feb. 6	Puck Drop	Performed ceremonial puck drop for Sturgeon Sting hockey tournament	0.5

Total:

56

Council In/Out Report

Name: SH

Period: Q1

Date	Function / Event	Comments	Duration (hours)
Feb. 7	Womens conference meeting	Attended womens conference organizing meeting	1
Feb. 7	Boston Pizza Grand Opening	Attended VIP grand opening of Morinville's Boston Pizza	3
Feb. 10	Council Prep	Agenda, notes	2
Feb. 11	EMRB Briefing	attending briefing	1
Feb. 11	Council meeting	Attended Council meeting	3
Feb. 12	GSACRD/TOM meeting	Attended joint meeting between Council and GSACRD	3
Feb. 13	EMRB Board meeting	Attended EMRB Executive Board meeting	5.5
Feb. 14	Four Winds grand opening	Attended grand opening of Four Winds public school	3
Feb. 17	Meeting Prep	Agenda, notes for upcoming Committee of the Whole	2
Feb. 18	Strat Plan Interview	Participated in 1:1 interview with strat planning consultant	1
Feb. 18	Committee of the Whole	Attended meeting	4
Feb. 19	Restore the Coeur	Attended launch party for restore the coeur program	2
Feb. 20	SISB Meeting	Attended EMRB SISB meeting	4
Feb. 21	Womens conference meeting	Final womens conference meeting	1.5
Feb. 21	Strategic Planning session	Attended evening planning session Day 1	3
Feb. 27	Homeland Housing	Attended Homeland Housing board meeting in Westlock	4
March 5, 2020	Morinville Women's Conference	Set up, attended and tore down women's conference with committee	8
Pg. 2	Total:		51

Council In/Out Report

Name: SH

Period: Q1

Date	Function / Event	Comments	Duration (hours)
March 6, 2020	EMRB Strat Planning	Participated in EMRB Strat planning session in Fort Sask	5.5
March 9, 2020	REACH Info meeting	Attended REACH meeting in Edmonton with town employees, mayor and council	3.5
March 9, 2020	Sub Regional meeting	Participated in sub-regional meeting with mayors. CAO's and councils	3
March 9, 2020	Council Prep	Agenda review, notes and prepared for Council meeting	2
March 10, 2020	Devons - Mayor's Address	Attended Devon's State of the Town Address	4
March 10, 2020	Council Meeting	Attended regular meeting of council	4
March 14, 2020	Council Prep	Agenda review, notes and prepared for Committee of the Whole meeting	2
March 26, 2020	RTSC Prep	Review reports and agendas for RTSC meeting	1
March 27, 2020	RTSC ZOOM meeting	Participated in zoom meeting for RTSC	2.15
March 30, 2020	Homeland Housing	Attended Zoom meeting for Homeland Housing	2
March 30, 2020	Admin Briefing	Attended Admin Briefing via Microsoft Teams	2.15
This report does not reflect time spent on reports, scheduling, email, phone, social media or in person correspondence or duties.			
Pg. 3	Total		31.3