

## Lite Up the Nite Christmas Festival Volunteers Needed

The Town of Morinville has a variety of fun volunteer opportunities available at the upcoming Lite Up the Nite event, November 24-26, 2023. Individuals or groups who volunteer receive a paid honorarium for sharing their time and talents. Our opportunities are great for community groups, teams, and youth to fundraise and enjoy team building. See below for volunteer information and positions available.

### General Volunteer Responsibilities will also include:

- Monitoring the station you are designated at. You will make sure guidelines are followed and help provide a sense of safety for all event attendees, staff, and volunteers.
- Providing excellent customer service. This may include greeting guests, assisting lost people, or providing support for disturbances, answering event questions. (We'll provide an event map and information sheet)
- Reporting concerns to event staff in a professional, timely fashion.

### Qualifications necessary for success in volunteer positions.

- Be friendly, pleasant, helpful, and confident at your station, your kindness and personality will reflect the Town of Morinville.
- Be safety conscious. You will need to maintain a safe event station or site.
- Be available from check-in time as per the descriptions below.
- Be willing to have fun. People who attend our events are awesome. So, your job is often not very difficult, meaning you'll have a great time.

### Additional Information

We will provide you with required safety items as needed as well as any items required for the station/site you are designated to. Depending on your position/shift breaks, meals and snacks may be provided.

### Benefits

The position gives you the opportunity to give back to our community, meet new people, and gain valuable work experience. Volunteers may also receive a volunteer work confirmation letter (if requested) and honorarium.

### How to apply

Interested applicants are asked to submit a [volunteer application form](#) as soon as possible to [events@morinville.ca](mailto:events@morinville.ca).

## Volunteer Position Descriptions Available:

Friday, November 24

### **FILLED** Lite Up the Nite Dance Party - Indoors

1 group, 5 volunteers required (**age 13+**)

6 to 10 p.m. Morinville Community Cultural Centre, 9502 100 Avenue

Honourarium Paid

Basic duties:

- Monitor station, interact with guests, hand out glowsticks, hand out event schedules, scan tickets, help tidy after the event
- Please arrive by 6 p.m. You will be signed in and briefed on duties and event safety
- Drinks and snacks provided
- Wear comfortable clothing (black shirt if possible) and comfortable shoes

Saturday, November 25

### **OPEN** Family Festival Stations #1 - Indoors

1 group, 5 volunteers required (**age 13+**)

9:30 a.m. to 2:30 p.m. Morinville Community Cultural Centre, 9502 100 Avenue

Honourarium Paid

Basic duties:

- Monitor stations, hand out event schedules, interact with guests, keep station tidy, tidy after event
  - Stations include: photos with Santa, letters to Santa & Supersized Color Wall
- Please arrive by 9:30 a.m. You will be signed in and briefed on duties and event safety
- Drinks and snacks provided
- Wear comfortable clothing (black shirt if possible) and comfortable shoes

### OPEN Family Festival Stations #2 - Indoors

1 group, 5 volunteers required (**age 13+**)

9:30 a.m. to 2:30 p.m. Morinville Community Cultural Centre, 9502 100 Avenue

Honourarium Paid

Basic duties:

- Monitor stations, interact with guests, keep station tidy, tidy after event
  - Stations include: roaming snowman, smore station, snowman throw game
- (Roaming Snowman involves: 1 volunteer to dress in snowman costumer, interact with guests and 1 volunteer to roam with snowman for safety, 20 minutes interaction/20 minute break intervals, roaming snowman volunteer should wear light clothing, (suit can be warm) and comfortable shoes, dressing/break room provided)
- Please arrive by 9:30 a.m. You will be signed in and briefed on duties and event safety
- Drinks and snacks provided
- Wear comfortable clothing (black shirt if possible) and comfortable shoes

### OPEN Parade Crowd Control Volunteers - Outdoors

1 group, 10-16 volunteers required (**age 18+**), honourarium paid to group

4 to 7 p.m. 100 Avenue from 100 Street to 103 Street

Monitor parade route, ensure community stays on sidewalks for parade viewing safety, help set up crowd control rope barrier.

Basic duties:

- Keep watch of the area, communicating with guests to ensure they are staying on sidewalks to maintain a safe zone for guests and parade floats
- Loop rope on delineators prior to the parade to create crowd control barrier and take rope down after parade
- Please arrive by 4 p.m. You will be signed in and receive PPE and be briefed on duties and event safety
- Your shift will be approximately 3 hours long, please dress for the weather with good footwear
  - Volunteers can take turns for each other for bathroom breaks
- Safety Notes:
  - Dial 911 for emergencies or contact Kathleen on site at 780-293-2694

- Be aware of the darkness, crowds of people, snow/ice, loud music and flashing lights

### OPEN Parade Pacer Volunteers - Outdoors

1 group, 6 volunteers required (**age 18+**), honourarium paid to group

4:30 to 7 p.m. 100 Avenue from MCCC to 103 Street

Walk with parade floats to ensure community stays on sidewalks for parade viewing safety

Basic duties:

- Keep watch of the area, communicating with guests to ensure they are staying on sidewalks to maintain a safe zone for guests and parade floats
- Please arrive by 4:30 p.m. You will be signed in and receive PPE and be briefed on duties and event safety
- Your shift will be approximately 2.5 hours long, please dress for the weather with good footwear
  - Volunteers can take turns for each other for bathroom breaks
- Safety Notes:
  - Dial 911 for emergencies or contact Kathleen on site at 780-293-2694
  - Be aware of the darkness, crowds of people, snow/ice, loud music and flashing lights