

**TOWN OF MORINVILLE
PROVINCE OF ALBERTA
POLICING COMMITTEE BYLAW
BYLAW 1/2026
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A BYLAW OF THE TOWN OF MORINVILLE, IN THE PROVINCE OF ALBERTA TO ESTABLISH A POLICING COMMITTEE

WHEREAS pursuant to the *Municipal Government Act*, R.S.A 2000, c M-26, as amended, provides that a Council may pass bylaws in relation to services provided by or on behalf of the community;

AND WHEREAS the *Police Act*, R.S.A. 2000, c P-17, as amended and associated regulations, provides that a municipality which has entered into a Municipal Police Service Agreement with the Government of Canada for the provision of policing services by the RCMP shall establish a Policing Committee;

AND WHEREAS the Municipal Council of the Town of Morinville wishes to establish a Municipal Policing Committee to advise on policing matters;

NOW THEREFORE, the Municipal Council of the Town of Morinville hereby enacts as follows:

1.0 BYLAW TITLE AND INTERPRETATION

- 1.1 This Bylaw shall be cited as the “Policing Committee Bylaw”.
- 1.2 This Bylaw shall be interpreted in a manner consistent with all applicable provincial legislation. Where any provision of this Bylaw is inconsistent or in conflict with provincial legislation, the provincial legislation shall prevail, and the inconsistent provision of this Bylaw shall be severed, read down or applied only to the extent permitted by law.

2.0 DEFINITIONS

For the purpose of this Bylaw:

- 2.1 “Act” means the Police Act, RSA 2000, c P-17 and regulations thereto.
- 2.2 “Chair” means the Member of the Committee elected as chair of the Committee as per this Bylaw.
- 2.3 “Chief Administrative Officer” means the Chief Administrative Officer (CAO) of the Municipality.
- 2.4 “Chief Elected Official” means the Mayor of the Municipality.
- 2.5 “Committee” means the Municipal Policing Committee established pursuant to this Bylaw.
- 2.6 “Council” means the Municipal Council of the Municipality.
- 2.7 “Member” means a person appointed as a voting member to the Committee.
- 2.8 “Minister” means the Minister of Public Safety and Emergency Services of the Province of Alberta.
- 2.9 “Municipality” means the municipal corporation of Morinville.

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- 2.10 “Municipal Police Service Agreement” means the Municipal Police Service Agreement made between Morinville and the Government of Canada pursuant to the Act.
- 2.11 “Officer in Charge” means the officer in charge of the local RCMP detachment.
- 2.12 “Public Member” means a Member, other than a Councillor or non-voting members appointed to the Committee.
- 2.13 “Regulation” means the Police Governance (Ministerial) Regulation, 174/2024, and any amendments thereto.
- 2.14 “RCMP” means the Royal Canadian Mounted Police or any member of that police service as the case may require.
- 2.15 “Vice-Chair” means the Member elected annually to fulfill the Chair’s duties in the absence of the Chair.

3.0 ESTABLISHMENT

- 3.1 A Council Committee is hereby established and will be referred to as the Policing Committee.
- 3.2 The specific duties, functions and responsibilities of the Committee will be as set out in the *Act* and associated regulations and as outlined through this Bylaw and any policies, directives, or Council mandate letters that might be provided to this Committee.

4.0 MANDATE

- 4.1 The Committee shall have the duties, functions and responsibilities, as outlined in the *Act* and associated Regulations, as amended from time to time, which include:
 - 4.1.1 Overseeing the administration of the Municipal Police Service Agreement;
 - 4.1.2 Representing the interests and concerns of the public and of Council to the Officer in Charge;
 - 4.1.3 Developing a yearly plan of priorities and strategies for municipal policing in consultation with the Officer in Charge;
 - 4.1.4 Developing a community safety plan in conjunction with the local police detachment and the Mayor or a designate, including a plan for collaboration between the community and community agencies, and providing the community safety plan annually, or on request, to the Minister;
 - 4.1.5 Assisting in the selection of the Officer in Charge;

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- 4.1.6 Reporting annually, or on request, to the Minister on the implementation of and updates to programs and services to achieve the priorities of the police service.
- 4.2 Further, the Committee has the following duties, functions, and responsibilities, pursuant to this Bylaw:
 - 4.2.1 Obtaining Council's feedback and direction with respect to the community safety plan made in conjunction with the local police detachment;
 - 4.2.2 Prepare and submit an annual report to Council detailing the Committee's plan of activities for the preceding year and provide such reports or recommendations to Council as the Committee considers appropriate on matters within its mandate;
 - 4.2.3 The Chair of the Committee (or the Vice Chair acting in the absence of the Chair) is the only member of the Committee authorized to make public statements on behalf of the Committee;
 - 4.2.5 The Committee does not have the authority to direct the Municipality on programs, services, business plans, finances, funding or structure.

5.0 MEMBERSHIP, NON-VOTING PARTICIPANTS AND ATTENDEES

- 5.1 Council shall appoint members of the Committee by resolution. There shall be no fewer than three (3) and no more than seven (7) individuals appointed to the Committee at one time.
- 5.2 The Committee shall comprise:
 - 5.2.1 No less than one (1) and no more than two (2) members of Council; and
 - 5.2.2 No less than two (2) and no more than six (6) Public Members; and
 - 5.2.3 Any members appointed by the Minister in accordance with section 7 of the *Regulation*.
- 5.3 The appointment of a member to the Committee may only be revoked by Council with cause, pursuant to the *Act*, which includes:
 - 5.3.1 A Member violating this Bylaw, the *Act*, or any order or directive issued under the *Act*;
 - 5.3.2 A Member fails to attend three (3) consecutive meetings of the Committee, unless such absence is otherwise authorized by the Chair;
 - 5.3.3 A Member ceases to be a resident of the Municipality;
 - 5.3.4 A Member fails to maintain the qualifications required in this Bylaw;
 - 5.3.5 A Member publicly discloses any information that, if made public, could jeopardize police operations, or any information provided to the Member or the Committee in confidence;

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- 5.3.6 A Member becoming employed by the Morinville RCMP, any Provincial or Municipal Police Service, Alberta Justice or Alberta Public Safety and Emergency Services;
- 5.3.7 A Member is convicted of a crime under the Criminal Code of Canada;
- 5.3.8 A Member fails to keep the Oath of Office, or disclose any information that jeopardizes a police operation, or the confidentiality associated with the nature of policing, including personnel, conduct contracts with the RCMP and security of police operations.
- 5.4 Where a member of Council is appointed to the Committee, their appointment terminates immediately upon that person ceasing to be a member of Council.
- 5.5 The members appointed to the Committee shall, at the first meeting of the Committee each year, elect one of the members to be Chair and one or more Vice-Chairs.
- 5.6 A member of Council, who is also a member of the Committee, is eligible to be elected as the chair or vice-chair of the Committee, subject to section 5.7 below.
- 5.7 The Chief Elected Official is not eligible to be elected as chair or Vice-Chair of the Committee.
- 5.8 The term of office of a member appointed to the Committee is:
- 5.8.1 Three (3) years, or
- 5.8.2 A term of less than three (3) years, but not less than two (2) years.
- 5.9 The appointments of members may be made to stagger terms of office.
- 5.10 If a vacancy occurs before the expiration of a term, Council may:
- 5.10.1 Appoint a new member to fill the vacancy, or
- 5.10.2 Leave the position vacant until the original term of the member expires, at which time Council may appoint a new member in the normal course, unless leaving the position vacant would violate any other provision in this Bylaw.
- 5.11 A Member shall not serve more than nine (9) consecutive years, unless approved by Council.
- 5.12 A Member may resign from the Committee at any time upon providing written notice to the Chair, Manager of Community Safety Services, and the Legislative Officer.
- 5.13 All Members appointed to the Committee must:
- 5.13.1 Be at least eighteen (18) years of age;
- 5.13.2 Pass an enhanced security check;

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- 5.13.3 Take an oath as set out in Schedule 2 of the *Act*;
- 5.13.4 Not be an employee of or contracted with or to Morinville RCMP, any Provincial or Municipal Police Service or Peace Officer Service/Agency, Alberta Justice or Alberta Public Safety and Emergency Services.
- 5.14 The Officer in Charge, the Manager of Community Safety Services, the CAO, or each of their respective designates may:
 - 5.14.1 Attend any Committee meetings;
 - 5.14.2 Provide information, resources or facilitate discussion for the Committee;
 - 5.14.3 Not make any votes on issues before the Committee.
- 5.15 In the event the Chief Elected Official is not a member of the Committee, the Chief Elected Official may:
 - 5.15.1 Attend any Committee meetings;
 - 5.15.2 Share relevant information with the Committee;
 - 5.15.3 Not make any votes on issues before the Committee.

6.0 MEETINGS

- 6.1 The Committee shall hold no less than two (2) meetings per year.
- 6.2 A majority of the Members shall constitute a quorum, and a majority of the quorum is required to pass any motion.
- 6.3 Each appointed Member shall have one vote.
- 6.4 All appointed Members of the Committee must vote on all matters before the Committee, unless the Member is absent or is otherwise required or permitted to abstain from voting. The reason for the abstention must be noted in the meeting minutes.
- 6.5 Special meetings may be called by the Chair or, in their absence, the Vice-Chair, by providing Members with 24-hour notice. The Committee may, by unanimous consent, waive notice of a special meeting at any time if every Member of the Committee is present.
- 6.6 Meeting times of the Committee shall be provided to Administration, posted on the Municipality's website, and meetings will be open to the public, except as it may be permitted or required by the *Access to Information and Protection of Privacy Act* or any other statute or regulation. Further, without limiting the foregoing, the Committee may vote in favour of a motion to address a matter in a closed session if public disclosure of the matter would jeopardize policing services.
- 6.7 Minutes of each meeting shall be approved by the Committee at the following meeting.

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7.0 COMMITTEE RELATIONSHIP WITH MORINVILLE ADMINISTRATION

- 7.1 The CAO shall ensure that the Committee receives relevant information in the Municipality's possession to assist the Committee in carrying out its duties, functions and responsibilities, including information concerning policing services in the community.
- 7.2 The CAO shall provide administrative and communication support to support the Committee's meetings and key activities of up to two (2) meetings annually.
- 7.3 Neither the Committee nor any individual Committee member has any authority with respect to Morinville's administrative matters or functions, including but not limited to:
- 7.3.1 Establishing policies, procedures or protocols with respect to the actions of the Municipality's operations, departments, or employees;
 - 7.3.2 Giving directions to any employee of the Municipality;
 - 7.3.3 Hiring, appointing, suspending, removing, terminating, or reviewing the performance of any Municipality employee;
 - 7.3.4 Establishing or directing organizational structure or work assignments; and
 - 7.3.5 Expending or authorizing expenditure of any of the Municipality's funds, including those budgeted by Council for support of the Committee.

8.0 SEVERABILITY

- 8.1 If any section or parts of this Bylaw are found in any court of law to be illegal or beyond the power of Council to enact, such sections or parts shall be deemed to be severable, and all other Sections or parts of this Bylaw shall remain in full force and effect and shall be deemed separate and independent provisions.

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COMING INTO FORCE

This Bylaw shall come into full force and effect when it receives third reading and is duly signed.

READ a first time this 24th day of March, 2026.

READ a second time this 24th day of March, 2026.

READ a third and finally passed the 24th day of March, 2026.

Original Signed

Simon Boersma
Mayor

Original Signed

Michelle Hay
Chief Administrative Officer