

Administrative Policy

Snow and Ice Control Policy

Policy Number: PWA1/2018

Approval Date: November 19, 2018

Supersedes Policy: PWA1/2017

SECTION A

1.0 Policy Purpose

- 1.1 To establish consistent and systemic service levels within Council's approved budget parameters.
- 1.2 Snow and ice control shall be managed within specified service levels standards and priorities to provide motorists and pedestrians with roads, sidewalks and parking lots that are as safe as reasonably possible.
- 1.3 Budget, available equipment and resources, and extreme weather conditions may impact service levels.
- 1.4 Depending on road conditions, a fair and equitable approach to residential snow removal shall be established through an alternating pattern of snow removal from the 5 zones indicated (see enclosed map).

2.0 Definitions

- 2.1 **"Municipal Parking lots"** are Town-owned or leased parking lots that provide support to the public, Town staff, and community agencies.
- 2.2 **"Arterial Roads"** refer to major thoroughfares that are also used as bus routes, include the industrial Park, while 100 Street and 100 Avenue are designated as main roads throughout this policy.

3.0 Policy Statements

For accumulations of snow below 5 cm, and/or during icy road conditions, sanding will be initiated according to the snow removal priority levels on an as required basis. Snow removal operations will be initiated once snow accumulations reach 5-10 cm or where drift occurs causing an unsafe driving environment, while remaining the discretion of the Director of Public Works or his designate

3.1 Snow Removal Priorities, based on snow events, are defined as follows:

Priority #1: Main Roads (orange lines on enclosed map)

Consist of 100 Street and 100 Avenue. Trails and sidewalks (red lines) adjacent to Town owned properties (Civic Place, CCC, PW Shop, St. Jean Baptiste Park, FD bays access) will be cleared concurrently within this priority level while using specific equipment. Municipal parking lots will be cleaned and snow pushed into piles which will be removed after the snow event and once all other priorities have been completed or as time permits.

Priority #2: Arterial Roads (blue lines on enclosed map)

Once the main roadways have been completed, arterial roads and the Industrial Park will be cleared. Where possible, snow will be pushed to the side of the road that does not have a sidewalk, or both sides of the road if there is a boulevard between the sidewalk and the curb.

Priority #3: Residential Streets / Lanes (green lines on enclosed map)

Once the main roads and arterial roads have been completed, residential roads will be cleared according to the 5 zones outlines on the enclosed map. The Town of Morinville has been divided up into 5 zones which are scheduled on a rotating basis. For example, zone 1 will be the first zone cleared, followed by zone 2 and so on. The next snow event, zone 2 will be cleared first and zone 1 will be cleared last. Each zone will be cleared entirely including pathways and lanes in order to facilitate our contracted solid waste and recycling service delivery as well as facilitate lane access to residences without other alternatives. Windrows left within residential driveways will be cleaned-up with municipal equipment as best as possible leaving behind a windrow of no less than 4-6 inches.

Snow Removal signs will be put out a minimum of 24 hours prior to a particular street being cleared so residents are notified of the parking restrictions related to snow removal. In addition to moving vehicles, residents are also required to remove driveway gutter ramps as the Town will not be liable for damaged or missing ramps. Any damage to Town equipment caused by driveway gutter ramps will be the responsibility of the homeowner as per Traffic Bylaw 24/2012.

- 3.2 In the event Town resources cannot manage service levels for snow removal, the Director of Public Works or his designate may at that time extend the hours for snow removal or hire contractors to assist until such time staff is once again self-sufficient and capable of sustaining operations.
- 3.3 General holidays and weekends are monitored by the Public Works department on-call staff. Extra staff will be called in for accumulations over 10 cm as required and at the discretion of the Director of Public Works or his designate
- 3.4 Operational requests such as special events may dictate additional snow removal service required and will be approved on a case-by-case basis by the Director of Public Works or his designate.

4.0 Expiry Date

- 4.1 The Snow and Ice Control Policy will expire on December 31st, 2020.

SECTION B

1.0 Reference to other Policy and Legislation

Traffic Bylaw 24/2012
Community Standards Bylaw 13/2017

2.0 Persons Affected

Residents & Businesses within the Town of Morinville limits.

3.0 Review / Revision History and Author

Snow and Ice Control Policy PWA1/2017 (Rescinded November 19, 2018)

Snow and Ice Control Policy PWA5/2013 (Rescinded November 8, 2017)

Snow and Ice Control Policy PWA2/2011 (Rescinded November 18, 2013)

Winter Road Maintenance Policy 200/2009 (Rescinded January 13, 2012)

Winter Road Maintenance Policy 200/2007 (Rescinded November 24, 2009)



Stéphane Labonne
Chief Administrative Officer



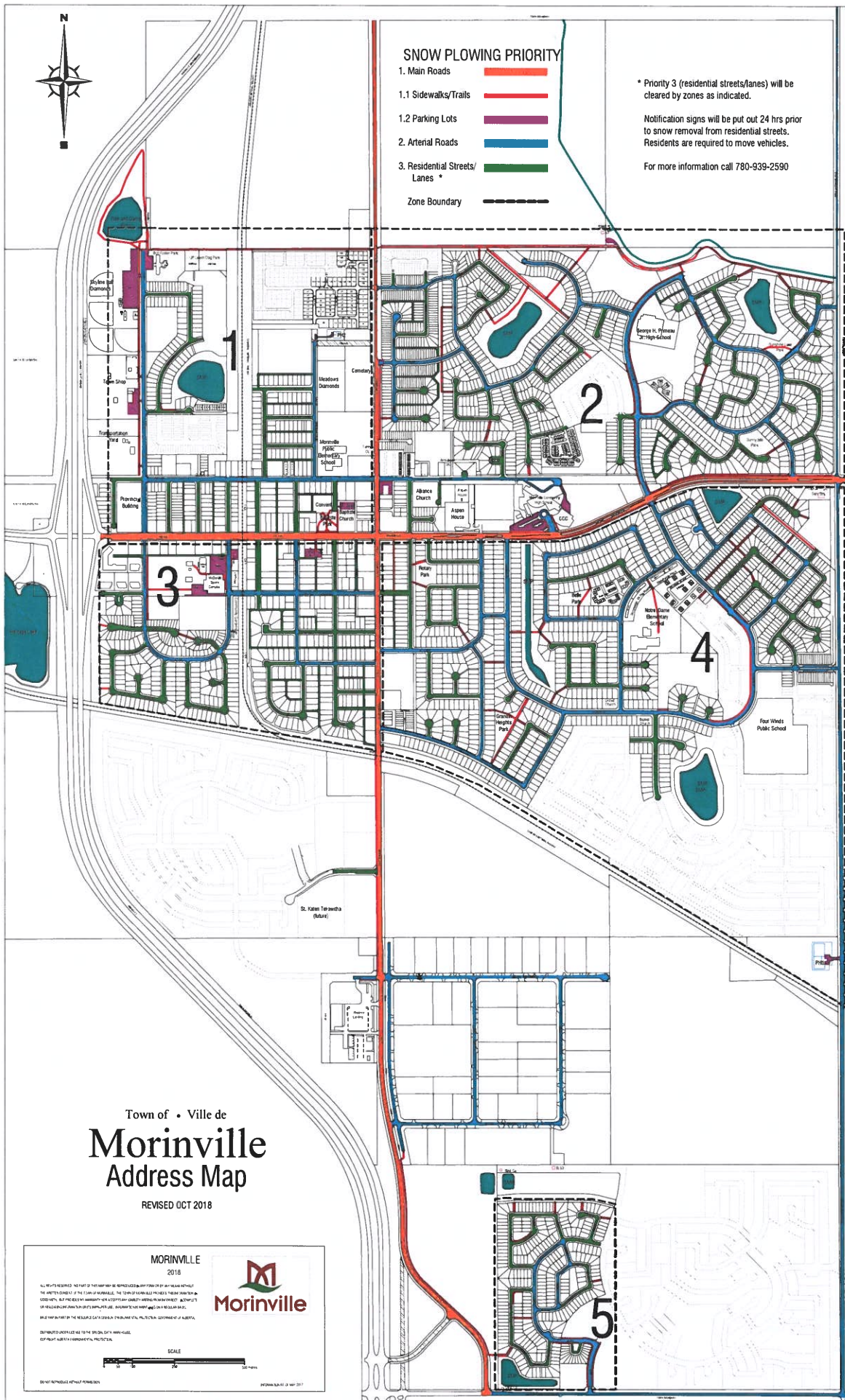
SNOW PLOWING PRIORITY

- 1. Main Roads █
- 1.1 Sidewalks/Trails █
- 1.2 Parking Lots █
- 2. Arterial Roads █
- 3. Residential Streets/Lanes * █
- Zone Boundary - - -

* Priority 3 (residential streets/lanes) will be cleared by zones as indicated.

Notification signs will be put out 24 hrs prior to snow removal from residential streets. Residents are required to move vehicles.

For more information call 780-939-2590



Town of • Ville de
Morinville
 Address Map

REVISED OCT 2018

MORINVILLE
2018

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Morinville

SCALE

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